

44  
2003

# Town of Canaan, NH

## 2003 Annual Report





## TABLE OF CONTENTS

Administrator's Report.....	44-45
Assessing.....	54
Auditor's Report.....	66-72
Births.....	84
Budget, 2004 (MS-7).....	9-31
Canaan F.A.S.T., Inc.....	60
Canaan Historic District Report.....	50
Canaan Historic District Museum Report.....	53
Capital Reserve Fund Report.....	75
Deaths.....	85
Fire Department Report.....	59
Goose Pond Lake Association.....	64-65
Grafton County Senior Citizen's Council Report.....	48-49
Human Services Department Report.....	52
Library Reports.....	46-47
Mascoma Valley 4-H Annual Report.....	63
Marriages.....	86
Meeting House Committee.....	51
Police Department Report.....	55-58
Revenues (2003 Estimated & Actual).....	70
Road Agent's Report.....	61
Schedule of Town Property.....	100
Selectmen's Report.....	42-43
Statement of Bonded Debt.....	32
Summary of Appropriations/Expenditures, 2003.....	71-72, 18-31
Summary of Inventory of Valuation.....	33-39
Summary of Tax Lien Accounts.....	82
Taxes Assessed & Tax Rate.....	79
Tax Collector's Report.....	80-81
Town Meeting Report 2003 Town Meeting.....	87-99
Town Clerk's Report.....	83
Town Officers.....	40-41
Town Warrant 2004 Town Meeting.....	3-8
Treasurer' Report.....	73-74
Trustees of the Trust Funds & Cemetery Trustees...	75-77
Water/Sewer Department Report.....	78
Water/Sewer Study Advisory Committee.....	62

Cover Photo by Scott Ainsworth

**Town Meeting**

**Deliberative Session**

**January 31, 2004**

**At the Canaan Elementary School  
Starting at 9:00 AM**

**Town Meeting Voting Session**

**Tuesday March 9, 2004**

**Canaan Fire Station**

**Polls open at: 8:00 AM**

**Polls close at 7:00 PM**

## **Town Warrant**

**Grafton S.S.**

**Town of Canaan**

To the inhabitants of the Town of Canaan, New Hampshire, who are qualified to vote in Town affairs

### **First Session:**

The first session of the annual town meeting will be held on Saturday, January 31, 2004 at 9:00 AM at the Canaan Elementary School. The first session will consist of explanation, discussion, and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate, and adopt amendments to warrant articles, except those articles whose wording is prescribed by state law.

### **Second Session:**

The second session of the annual town meeting, to elect town officers by official ballot, and to vote by official ballot on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 9, 2004 at the Canaan Fire Station. The polls for voting by official ballot at the Canaan Fire Station will open at 8:00 am and close at 7:00 PM unless the town votes to keep the polls open to a later hour

**Article 1.** To vote by non-partisan ballot for the following Town Officers:

One Selectman for a term of three years

One Treasurer for a term of one year

One Moderator for a term of two years

One Road Agent for a term of one year

One Trustee of the Trust Funds for a term of three years

One Cemetery Trustee for a term of three years

Two Planning Board Members for terms of three years

Two Library Trustees for a term of three years

One Human Resource Officer for a one year term

Three Budget Committee Members for a term of three years

**Article 2:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,436,300? Should this article be defeated, the operating budget shall be \$2,289,610 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Board of Selectmen may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Explanation of Article 2:**

The sum of money in this warrant article (\$2,436,300) does not include any of the other money that is requested in the other warrant articles

Selectmen recommend passage by a vote of 2-1

Budget Committee recommends passage by a vote of 7 to 1.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of \$125,154 for the Water and Sewer operations of the Town in accordance with RSA 38:28 & 29. Funds to cover the cost of this Article will come from revenues generated from Water and Sewer billings to the users of the system. This appropriation will not impact the Town's tax rate.

**Explanation:** In the past this request has been included in the Town's operational budget. Since the annual operational cost of the Water & Sewer Department is funded entirely from revenues generated from water and sewer billings and has no impact on the tax rate, removing it from the Town's operational budget may allow for a better understanding of what services impact the Town's tax rate

Selectmen recommend passage by a vote of 3-0

Budget Committee recommends passage by a vote of 9-0

**Article 4:** To see if the voters of the Town of Canaan will vote to adopt the provisions of RSA 72.28, II and VI for an optional veterans' tax credit for veterans seeking the tax credit. The optional veterans' tax credit is \$200, rather than \$100.

**Explanation:** The recently enacted Senate Bill 45 allows Town's to vote to increase the veteran's tax credit from the existing \$50. or \$100 amount to a maximum of \$500. Canaan presently provides the \$100 credit. There are presently 168 Canaan residents that receive the veteran's credit. If this article passes, the cost of the credit would go from \$16,800 to \$33,600.

Selectmen recommend passage of the article by a vote of 3-0

Budget Committee recommends passage of this article by a vote of 9-0

**Article 5:** To see if the Town of Canaan will vote to modify the elderly exemptions from property tax in the Town of Canaan, based on assessed value, for qualified taxpayers to be as follows: for a person 65 years of age up to 75, \$15,000; for a person 75 years of age up to 80 years, \$20,000, for a person 80 years of age or older, \$25,000. To qualify, the person must have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$15,000 or, if married, a combined net income of less than \$25,000; and own net assets not in excess of \$35,000 excluding the value of the person's residence.

**Explanation:** At the 1997 Town Meeting, by a 6 to 1 margin voted to accept the elderly exemption levels of \$10,000, \$15,000 and \$20,000 for those who qualify. Market forces have driven property values up at double digit rates while adjustments in fixed incomes have been well below 4% over the past several years. Assuming present levels of qualifying elderly, the impact of these new exemption levels would impact future tax rates by a little more than one tenth of a cent.

Selectmen recommend passage by a vote of 3-0  
Budget Committee recommends passage by a vote of 9-0

**Article 6:** To see if the Town will vote to raise and appropriate the sum of \$225,000 for the purpose of making necessary repairs to the Canaan Town Library.

**Explanation:** These funds will be used to make those necessary repairs and renovations that are required to bring the Library facility into compliance with current safety codes. This would avoid the possibility that the Library could be closed for safety code violations

Selectmen do not recommend passage by a vote of 2-1  
Budget Committee recommends passage by a vote of 4 to 1 with 2 abstentions

**Article 7:** To see if the Town will vote to raise and appropriate the sum not to exceed forty-five thousand dollars (\$45,000) for the purpose of re-siding the exterior of the Mascoma Area Senior Center and completing other repairs to the exterior of the building which is owned by the Town of Canaan.

Selectmen recommend passage of the article by a vote of 2-1  
Budget Committee recommends passage of this article by a vote of 4 to 1 with 2 abstentions

**Article 8:** To see if the Town will vote to remove the \$5,000 per year maximum from the amount of land use change tax (LUCT) placed into the Conservation Fund. This would result in continuation of the current 50% of LUCT revenues being placed in the conservation fund but without the current maximum. These revenues are collected pursuant to RSA 79-A (the land use change tax) in accordance with RSA 36-A SIII, and as authorized by RSA 79-A25 II.

**Explanation:** The Conservation Commission has been sent information from state organizations and experts on studies that consistently show that tax rates are most stable when towns retain a high proportion of open space. This is because development of most kinds typically results in a greater expense to revenue ratio, despite the prevailing ideas that the opposite is true. Therefore, the Canaan Conservation Commission is sponsoring this article in an attempt to provide greater means toward maintaining open space in our town.

Selectmen do not recommend passage by a vote of 3-0  
Budget Committee does not recommend passage of this article by a vote of 7-2

**Article 9:** To see if the town will conduct a study to determine if the Town should vote to add the 139 acre parcel of town-owned land described as Lot 42, Map 15 in the Canaan tax maps to the existing town forest. The forested portion of this lot will be managed for timber harvest, recreation and wildlife according to best management practices. Specific uses and harvest regime will be specified in a management plan to be written upon approval of the lot as town forest.



**Explanation:** The Canaan Conservation Commission sponsors this warrant article to promote sustainable income potential for the town from prudent harvest of timber on this lot owned by the town. If properly managed, this lot will provide sustainable revenue to the town in perpetuity, and increase the public open space for recreation and wildlife

**Article 10:** To see if the Town will vote under the provisions of RSA 231:43, Power to Discontinue, to discontinue completely the Class VI road known as Graham Road, off Turnpike Road, as requested by the abutters.

**Article 11:** To see if the Town will vote under the provisions of RSA 231:43, Power to Discontinue, to discontinue completely the Class V road know as Mitchell Way, off King Hill Road, as requested by the abutters.

**Article 12:** To see if the Town will vote to raise and appropriate the sum of \$25,000 to continue the position of the School Resource Officer within the Canaan Police Department after March 31, 2004. This position has previously been funded by a four year cops grant which is expiring. RSA 32:6-a requires separate warrant article approval to continue funding of this position. Should this article fail, the Town could be liable under previously approved grant commitments to reimburse the Office of Community Oriented Policing Services/Department of Justice the sum of \$119,046 as required by the original grant agreement

**Explanation:** Pending voter approval, the position will be 75% reimbursed by Mascoma SAU 62, and said monies will go to the Town of Canaan general fund. A vote in the affirmative will continue the position, said officer to continue to work in the Mascoma schools while school is in session and as a juvenile liaison and supplemental officer in the non-school months

Selectmen recommend passage of the article by a vote of 3-0  
Budget Committee recommends passage of this article by a vote of 8-1

**Article 13:** To see if the Town will vote to raise and appropriate the sum of \$90,000 for the purchase of equipment for the Highway and Police Department. These funds represent the first year payments for equipment purchased through a lease purchase arrangement not to exceed five years. The lease agreements will have funding requirement clauses.

**Explanation:** The status of most of the Town equipment is marginal at best. Police and highway equipment are in constant use and even with the best of maintenance; most of the current equipment has reached a point of collapse. Passage of this article will fund the first year leases of a backhoe, 10 wheeler, grader, one ton truck, and a police cruiser: projected gross cost to be about \$415,000. Passage will initiate a program to address the need for a balanced equipment replacement plan for major equipment items for the Town.

Selectmen recommend passage by a vote of 3-0  
Budget Committee recommends passage by a vote of 7-1

**Article 14:** To see if the town will vote to accept the deed of a permanent easement for highway purposes, together with a temporary construction easement, from Ronald and Doris Stanford. The easement deed gives the town the legal rights needed to carry out the planned relocation of a portion of Switch Road over land owned by the Stanfords.

**Explanation:** This is a statutory requirement that the Town vote to accept the deed that has been recorded at the Grafton County Registry of Deeds.

**Article 15:** To see if the town will vote to authorize the Selectmen to appoint a capital improvement program committee, which shall include at least one member of the Planning Board and may include but not limited to other members of the planning board, the budget committee, or Board of Selectmen, to prepare and amend a recommended program of municipal capital improvement projects projected over a period of least six years. The capital improvement program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the selectmen and the budget committee in their consideration of the annual budget. This procedure is authorized by **TITLE LXIV, PLANNING AND ZONING, CHAPTER 674, LOCAL LAND USE PLANNING AND REGULATORY POWERS**, Capital Improvements Program, Section 674:5, effective July 2, 2002.

**Explanation:** This warrant article allows the Selectmen to appoint a joint capital improvements program committee. This procedure was used successfully in 2000 when a committee composed of representatives of the planning board, budget committee, selectmen and public developed a comprehensive capital improvements program for Canaan. This procedure has now been formalized by incorporation in RSA 674:5, Capital Improvements Program

Neither this warrant article nor the committee will appropriate funds for the capital improvements program. All funds for capital projects will continue to be provided through the normal budget process.

**Article 16:** To see if the Town will vote, pursuant to RSA 31:39, to authorize the Selectmen to adopt, after a public hearing, regulations governing noise within the Town of Canaan. These regulations may include provisions for penalties not to exceed One Thousand Dollars (\$1,000) for each offense.

**Article 17:** As of December 31, 2002 the Town of Canaan had a deficit fund balance. Under RSA 41:9, V the Selectmen are required to insert an article in the warrant recommending such action as they deem appropriate for the purpose of reducing that deficit. As of December 31, 2003 this deficit has been reduced by revenues exceeding budgeted projections and expenditures coming in under budget. The Selectmen will continue to monitor the budget and act in a fiscally prudent manner in order to eliminate the deficit.

**Article 18:** To transact any other business that may be legally brought before this Town Meeting.

BUDGET OF THE TOWN/CITY

TOWN OF CANAAN, NH

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January JANUARY 1, 2004 31-Dec-04  
or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) JAN 26, 2004

BUDGET COMMITTEE

Please sign in ink.

Russell Lester  
Freeman J. Davis  
Wayward W. Stafford  
Martha G. Hussey  
Robert E. Reagan  
Philip Carter

Samuel R. Damp  
John J. McLaughlin  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)		Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED	
	Warr. Art.#		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
GENERAL GOVERNMENT										
4130-4139	Executive		\$51,905.88		\$52,502.28		\$68,813.80		\$68,813.00	
4140-4149	Election, Reg. & Vital Statistics		\$43,815.00		\$42,796.96		\$64,357.00		\$64,357.00	
4150-4151	Financial Administration		\$59,461.00		\$68,051.40		\$86,905.00		\$86,264.00	
4152	Revaluation of Property		\$72,086.00		\$68,795.59		\$72,526.00		\$72,526.00	
4153	Legal Expense		\$29,000.00		\$34,760.89		\$37,000.00		\$27,000.00	
4155-4159	Personnel Administration		\$341,721.53		\$319,347.56		\$204,500.00		\$204,500.00	
4191-4193	Planning & Zoning		\$4,300.00		\$5,010.00		\$7,201.00		\$7,201.00	
4194	General Government Buildings		\$102,837.99		\$74,320.91		\$76,965.00		\$81,985.00	
4195	Cemeteries		\$39,828.00		\$28,659.28		\$32,133.00		\$33,303.00	
4196	Insurance		\$32,000.00		\$33,720.18		\$34,500.00		\$34,500.00	
4197	Advertising & Regional Assoc.		\$23,314.00		\$24,104.50		\$27,188.00		\$27,188.00	
4199	Other General Government		\$98,528.00		\$112,807.71		\$101,685.00		\$101,685.00	
PUBLIC SAFETY										
4210-4214	Police		\$304,650.40		\$289,088.80		\$410,172.00		\$410,172.00	
4215-4219	Ambulance		\$18,750.00		\$19,045.75		\$18,750.00		\$20,000.00	
4220-4228	Fire		\$52,767.00		\$33,764.45		\$56,412.00		\$56,412.00	
4240-4249	Building Inspection		\$39,430.00		\$28,787.34		\$40,915.00		\$12,485.00	
4290-4298	Emergency Management		\$1.00		\$9,422.45		\$1.00		\$1.00	
4299	Other (Including Communications)		\$110,805.00		\$98,653.16		\$114,585.00		\$114,585.00	
AIRPORT/AVIATION CENTER										
4301-4309	Airport Operations									
HIGHWAYS & STREETS										
4311	Administration		\$5,769.20		\$17,310.04		\$36,510.00		\$36,510.00	
4312	Highways & Streets		\$381,274.00		\$246,548.51		\$601,880.00		\$461,880.00	
4313	Bridges		\$1.00		\$0.00		\$100,000.00		\$50,000.00	

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.							
4316	Street Lighting		\$0.00	\$0.00	\$13,200.00	\$13,200.00	XXXXXXXXXX
4318	Other						
SANITATION							
4321	Administration						XXXXXXXXXX
4323	Solid Waste Collection		\$25,824.00	\$35,603.81	\$48,009.00	\$48,009.00	
4324	Solid Waste Disposal		\$84,000.00	\$94,328.47	\$133,000.00	\$116,000.00	
4325	Solid Waste Clean-up						
4328-4329	Sewage Coll. & Disposal & Other		\$61,663.00	\$47,604.62			
WATER DISTRIBUTION & TREATMENT							
4331	Administration		\$18,601.00	\$35,484.71			XXXXXXXXXX
4332	Water Services		\$1.00	\$880.00			
4335-4339	Water Treatment, Conserv. & Other		\$22,867.00	\$22,502.65			
ELECTRIC							
4351-4352	Admin. and Generation						XXXXXXXXXX
4353	Purchase Costs						
4354	Electric Equipment Maintenance						
4359	Other Electric Costs						
HEALTH/WELFARE							
4411	Administration		\$1.00	\$0.00	\$1.00	\$1.00	
4414	Pest Control		\$600.00	\$428.50	\$600.00	\$500.00	
4415-4419	Health Agencies & Hosp. & Other		\$14,251.00	\$14,250.00	\$14,250.00	\$14,250.00	
4441-4442	Administration & Direct Assist.		\$5,000.00	\$4,876.03	\$5,383.00	\$5,383.00	
4444	Intergovernmental Welfare Pymnts						
4445-4449	Vendor Payments & Other		\$24,000.00	\$32,597.92	\$38,500.00	\$38,500.00	

1 2 3 4 5 6 7 8 9

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION									
4520-4529	Parks & Recreation		21,000.00	19,413.60	30,881.00			25,502.00	
4550-4559	Library		80,000.00	80,000.00	80,000.00			85,000.00	
4583	Patriotic Purposes		100.00	0.00	100.00			100.00	
4589	Other Culture & Recreation		1,000.00	1,000.00	1,000.00			1,000.00	
CONSERVATION									
4811-4812	Admin. & Purch. of Nat. Resources		0.00	200.00	700.00			700.00	
4818	Other Conservation								
4831-4832	REDEVELOPMENT & HOUSING								
4851-4859	ECONOMIC DEVELOPMENT								
DEBT SERVICE									
4711	Princ. - Long Term Bonds & Notes		48,788.00	45,935.37	47,637.00			47,837.00	
4721	Interest-Long Term Bonds & Notes		44,634.00	40,893.26	41,987.00			41,987.00	
4723	Int. on Tax Anticipation Notes		5,000.00	3,270.96	7,500.00			7,500.00	
4790-4799	Other Debt Service								
CAPITAL OUTLAY									
4801	Land		1.00	0.00	1.00			1.00	
4802	Machinery, Vehicles & Equipment		115,483.00	124,309.71	76,000.00			67,800.00	
4803	Buildings		1.00	0.00	1.00			1.00	
4809	Improvements Other Than Bldgs.		10,000.00	23,707.42	1.00			1.00	
OPERATING TRANSFERS OUT									
4812	To Special Revenue Fund								
4813	To Capital Projects Fund								
4814	To Enterprise Fund								
	Sewer-								
	Water-								

1 2 3 4 5 6 7 8 9

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 323.V)		Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTED APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	
	Warr. Art. #		XXXXXXX		XXXXXXXXX		XXXXXXXXX		XXXXXXXXX	
OPERATING TRANSFERS OUT cont.										
		Electric-								
		Airport-								
4915		To Capital Reserve Fund								
4916		To Exp.Tr.Fund-except #4917								
4917		To Health Maint. Trust Funds								
4918		To Nonexpendable Trust Funds								
4919		To Agency Funds								
SUBTOTAL 1				\$2,392,641.00	\$2,344,660.67	\$2,808,549.80			\$2,436,300.00	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

[illegible]

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated  
most items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED		
	Water & Sewer Operaton	3			125154		125154	
	Library Repairs	6				225,000.00	225,000.00	
	Re-sliding Senior Center	7			45,000.00		45,000.00	
	School Resource Officer	12			25,000.00		25,000.00	
	Equipment Lease/Purchase	13			90,000.00		90,000.00	
	<b>SUBTOTAL 3 RECOMMENDED</b>		xxxxxxx	xxxxxxxxxx	285,154.00	xxxxxxx	510,154.00	xxxxxxxxxx



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensnuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		\$9,000.00	\$32,987.00	\$31,000.00
3180	Resident Taxes				
3185	Timber Taxes		\$20,000.00	\$25,661.00	\$25,000.00
3186	Payment in Lieu of Taxes				
3189	Other Taxes		\$15,000.00		
3190	Interest & Penalties on Delinquent Taxes		\$150,000.00	\$58,738.00	\$44,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		\$250.00	\$691.00	\$690.00
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	
3210	Business Licenses & Permits		\$5,000.00	\$1,688.00	\$1,200.00
3220	Motor Vehicle Permit Fees		\$300,000.00	\$499,364.00	\$340,000.00
3230	Building Permits		\$10,000.00	\$16,166.00	\$10,000.00
3290	Other Licenses, Permits & Fees		\$5,000.00	\$5,858.00	\$5,000.00
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>			\$34,948.00	
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		\$15,000.00	\$40,420.00	\$22,400.00
3352	Meals & Rooms Tax Distribution		\$35,000.00	\$100,894.00	\$100,000.00
3353	Highway Block Grant		\$116,000.00	\$129,667.00	\$125,000.00
3354	Water Pollution Grant		\$5,000.00	\$5,547.00	\$17,800.00
3355	Housing & Community Development			\$14,222.00	
3356	State & Federal Forest Land Reimbursement		\$375.00	\$346.00	\$340.00
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		\$4,000.00		
3378	<b>FROM OTHER GOVERNMENTS</b>		\$2,000.00		
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	
3401-3406	Income from Departments		\$50,000.00	\$77,908.00	\$23,000.00
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		\$10,000.00	\$26,802.00	\$3,000.00
3502	Interest on Investments		\$5,000.00	\$4,597.00	\$3,700.00
3503-3509	Other		\$180,000.00	\$38,018.00	\$12,700.00
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1 2 3 4 5 6

ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		\$81,563.00	\$47,605.00	\$88,401.00
	Water - (Offset)		\$41,467.00	\$58,867.00	\$56,753.00
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		\$18,000.00		
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			\$1,057,655.00	\$1,220,992.00	\$889,984.00

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)		\$2,808,549.60	\$2,438,300.00
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)			
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		\$285,152.00	\$510,164.00
TOTAL Appropriations Recommended		\$2,893,701.60	\$2,948,464.00
Less: Amount of Estimated Revenues & Credits (from above)		\$889,984.00	\$889,984.00
Estimated Amount of Taxes to be Raised		\$2,003,717.60	\$2,058,470.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

\$284,933.00

## **BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**

**(For Calculating 10% Maximum Increase)**

**(RSA 32:18, 19, & 32:21)**

**Town of Canaan, NH**

**Fiscal year ending 12/31/2004**

**Recommended Amount**

**1. Total RECOMMENDED by Budget Comm. \$2,946,454.00**  
**(See posted Budget MS7)**

### **LESS EXCLUSION**

<b>2. Principal: Long-term Bonds &amp; Notes</b>	<b>\$ 47,637.00</b>
<b>3. Interest: Long-term Bonds &amp; Notes</b>	<b>\$ 49,487.00</b>
<b>4. Capital outlays funded from Long term bonds</b>	<b>0</b>
<b>5. Mandatory Assessments</b>	<b>0</b>
<b>6. Total exclusions (sum of 2-4)</b>	<b>\$ 97,124.00</b>
<b>7. Amount recommended less recommended exclusion amounts (line 1 less line 5)</b>	<b>\$2,849,330.00</b>
<b>8. Line 6 times 10%</b>	<b>\$284,933.00</b>
<b>9. Maximum Allowable Appropriations (lines 1 + 7)</b>	<b>\$3,231,387.00</b>

**Line 7 is the maximum allowable increase to budget committee's recommended budget.  
This amount is entered on the bottom of the posted budget form MS7**

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
<b>BOARD OF SELECTMEN</b>							
4130 10-110	ADMINISTRATIVE SUPPORT						
4130 10-130	EX SAL-SELECTMEN	\$9,000.00	\$9,000.00	\$9,000.00	\$1.00	\$1.00	
4130 10-225	FICA/MEDICARE			\$888.00	\$688.00	\$9,000.00	\$688.00
4130 10-260	WORKER'S COMP			\$44.00	\$44.00	\$44.00	
4130 10-390	PROFESSIONAL SER	\$0.00	\$320.00				
4130 10-550	PRINTING	\$1,000.00	\$1,358.20	\$1,000.00	\$1,000.00	\$1,000.00	
4130 10-560	DUES/SUBSCRIPTIONS	\$1,950.00	\$816.75	\$1,000.00	\$1,000.00	\$1,000.00	
4130 10-690	MISCELLANEOUS	\$908.88	\$509.28		\$500.00	\$500.00	
TOTAL		\$12,856.88	\$11,804.21	\$11,733.00	\$12,233.00	\$12,233.00	
<b>TOWN ADMINISTRATOR</b>							
4130 20-110	TA SALARY	\$37,080.00	\$38,545.22	\$50,000.00	\$50,000.00	\$50,000.00	
4130 20-220	SOCIAL SECURITY			\$3,625.00	\$3,625.00	\$3,625.00	
4130 20-225	MEDICARE			\$125.00	\$125.00	\$125.00	
4130 20-230	NH RETIREMENT SYS						
4130 20-240	TRAINING & SEMINARS	\$0.00	\$149.00				
4130 20-250	UNEMPLOYMENT TAX						
4130 20-580	DUES & SUBSCRIPTIONS	\$0.00	\$35.00				
4130 20-590	WORKER'S COMP						
4130 20-625	POSTAGE						
TOTAL		\$37,080.00	\$38,729.22	\$53,950.00	\$53,950.00	\$53,950.00	
<b>TOWN MEETING</b>							
4130 30-130	MODERATOR'S SAL	\$200.00	\$200.00	\$400.00	\$400.00	\$400.00	
4130 30-225	FICA/MEDICARE			\$30.60	\$30.60	\$30.60	
4130 30-260	WORKER'S COMP						
4130 30-550	TOWN REPORT	\$1,702.00	\$1,701.92	\$2,000.00	\$2,000.00	\$2,000.00	
4130 30-690	MISCELLANEOUS	\$67.00	\$66.91				
TOTAL		\$1,969.00	\$1,968.83	\$2,430.60	\$2,430.60	\$2,430.60	
***TOTAL***	EXECUTIVE	\$61,906.88	\$52,802.25	\$55,113.60	\$68,613.80	\$68,613.60	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES ELECTIONS & REGISTRATION	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
4140.10-120	ASSIST TOWN CLERK	\$4,800.00	\$3,142.50	\$4,800.00	\$4,800.00	\$4,800.00	
4140.10-130	TOTX COLL SALARY	\$36,765.00	\$37,232.57	\$36,765.00	\$36,765.00	\$36,765.00	
4140.10-225	FICAMEDICARE			\$3,180.00	\$3,180.00	\$3,180.00	
4140.10-260	WORKERS COMP			\$7,870.00	\$7,870.00	\$7,870.00	
4150.60-330	SOFTWARE SUPPORT			\$2,800.00	\$2,800.00	\$2,800.00	
4140.10-390	MORTGAGE SEARCH			\$750.00	\$750.00	\$750.00	
4140.10-391	TRAINING & EDUCATION			\$200.00	\$200.00	\$200.00	
4140.10-400	DOG LICENSE EXPENSE		\$188.16				
4140.10-560	DUES/SUBSCRIPTIONS		\$145.00				
4140.10-620	OFFICE SUPPLIES			\$342.00	\$342.00	\$342.00	
4140.10-740	EQUIPMENT			\$1,200.00	\$1,200.00	\$1,200.00	
4140.10-820	MARRIAGE/COPY/VITALS						
TOTAL TOWN CLERK	TOWN CLERK	\$41,565.00	\$40,708.23	\$57,907.00	\$57,907.00	\$57,907.00	
VOTER REGISTRATION							
4140.20-620	PRINTING & SUPPLIES	\$1,900.00	\$1,749.23	\$5,550.00	\$5,550.00	\$5,550.00	
4140.20-660	MEALS & SERVICES	\$100.00	\$114.80	\$400.00	\$400.00	\$400.00	
4140.30-550	ELECTION ADVERTISEMENT	\$250.00	\$224.70	\$500.00	\$500.00	\$500.00	
TOTAL	VOTER REGISTRATION	\$2,250.00	\$2,088.73	\$6,450.00	\$6,450.00	\$6,450.00	
***TOTAL***	ELECTION & REGISTRATION	\$43,815.00	\$42,796.96	\$64,357.00	\$64,357.00	\$64,357.00	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
FINANCIAL							
ADMINISTRATION							
ACCOUNTING & AUDITING							
4150.10-110	BOOKKEEPER SALARY	\$36,359.00	\$36,670.58	\$40,000.00	\$40,000.00	\$40,000.00	
4150.10-225	FICA/MEDICARE			\$3,060.00	\$3,060.00	\$3,060.00	
4150.10-230	NH RETIREMENT					\$2,380.00	
4150.10-240	TRAINING & SEMINARS	\$0.00	\$2,998.20				
4150.10-250	UNEMPLOYMENT COMP						
4150.10-301	AUDITING SERVICES	\$7,200.00	\$9,620.18	\$10,000.00	\$10,000.00	\$10,000.00	
4150.10-560	DUES & SUBSCRIPTIONS	\$0.00	\$25.00				
4150.10-610	SUPPLIES						
4150.10-650	SERVICE CONTRACTS			\$7,394.00	\$7,394.00	\$7,394.00	
TOTAL	ACCOUNTING & AUDITING	\$43,669.00	\$49,311.94	\$60,464.00	\$60,464.00	\$62,814.00	
4150.20-690	BUDGET COMMITTEE	\$1.00	\$210.00	\$500.00	\$500.00	\$500.40	
TOTAL	BUDGET COMM	\$1.00	\$210.00	\$500.00	\$500.00	\$500.40	
ASSESSING							
4152.30-110	INFO COORDINATOR SALARY	\$29,481.00	\$29,537.97	\$29,481.00	\$29,481.00	\$29,481.00	
4152.30-225	FICA/MEDICARE			\$2,255.00	\$2,255.00	\$2,255.00	
4152.30-230	NH RETIREMENT			\$1,770.00	\$1,770.00	\$1,770.00	
4150.30-312	ASSESSING SERVICES	\$485.00					
4152.30-313	TAX MAPPIING			\$1,900.00	\$1,900.00	\$1,900.00	
4152.30-380	CONTRACT APPRAISER	\$42,000.00	\$39,172.17	\$37,000.00	\$37,000.00	\$37,000.00	
4152.30-560	ASSESSING DUES	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	
4152.30-610	GEN SUPPLIES	\$100.00	\$65.45	\$100.00	\$100.00	\$100.00	
TOTAL	ASSESSING	\$72,086.00	\$68,795.69	\$72,506.00	\$72,528.00	\$72,528.00	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
<b>TAX COLLECTIONS</b>							
4150 40-610	GENERAL SUPPLIES	\$1.00	\$285.00		\$1.00	\$1.00	
<b>TOTAL</b>	<b>TAX COLLECTIONS</b>	<b>\$1.00</b>	<b>\$285.00</b>		<b>\$1.00</b>	<b>\$1.00</b>	
<b>TREASURY</b>							
4150 50-120	ASSIST TREASURER	\$550.00	\$537.50	\$550.00	\$550.00		\$550.00
4150 50 130	TREASURER SALARY	\$4,500.00	\$4,375.00	\$4,500.00	\$4,500.00		\$4,500.00
4150 50-225	FICA/MEDICARE			\$350.00	\$350.00		\$350.00
<b>TOTAL</b>	<b>TREASURY</b>	<b>\$5,050.00</b>	<b>\$4,912.50</b>	<b>\$5,400.00</b>	<b>\$5,400.00</b>		<b>\$5,400.00</b>
<b>TRUSTEE OF TRUST FUND</b>							
4150 55-130	TRTF SALARY	\$550.00	\$537.50	\$550.00	\$550.00		\$550.00
4150 55-360	CONTRACTED SERVICES	\$0.00	\$1,435.08				
<b>TOTAL</b>	<b>TRUSTEE TRUST FUNDS</b>	<b>\$550.00</b>	<b>\$1,972.58</b>	<b>\$550.00</b>	<b>\$550.00</b>		<b>\$550.00</b>
<b>DATA PROCESSING</b>							
4150 60-330	DP SOFTWARE SUPPORT	\$0.00	\$985.00				
4150 60-342	DP SOFTWARE UPGRADES	\$1,800.00	\$1,064.95				
4150 60-440	DP LEASE PAYMENTS	\$6,000.00	\$4,955.00				
4150 60-610	DP SUPPLIES	\$2,500.00	\$588.07				
4150 60-740	DP HARDWARE UPGRADE	\$0.00	\$985.36				
<b>TOTAL</b>	<b>DATA PROCESSING</b>	<b>\$10,300.00</b>	<b>\$9,358.40</b>				
<b>**TOTAL**</b>	<b>FINANCIAL ADMIN</b>	<b>\$131,647.00</b>	<b>\$134,846.99</b>	<b>\$139,410.00</b>	<b>\$139,431.00</b>	<b>\$141,791.40</b>	
<b>LEGAL EXPENSE</b>							
4153 10-320	TOWN ATTORNEY	\$15,000.00	\$22,839.84	\$25,000.00	\$25,000.00		\$15,000.00
4153 10-680	GRAFTON CTY PROS	\$14,000.00	\$10,062.00	\$12,000.00	\$12,000.00		\$12,000.00
4153 10-681	OTHER LEGAL EXPENSE	\$0.00	\$1,838.95				
<b>TOTAL</b>	<b>LEGAL EXPENSE</b>	<b>\$29,000.00</b>	<b>\$34,760.89</b>	<b>\$37,000.00</b>	<b>\$37,000.00</b>		<b>\$27,000.00</b>

These expenses  
have been allocated  
to Departments

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES PERSONNEL ADMINISTRATION	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
4155-10-210	HEALTH INSURANCE	\$203,299.55	\$216,900.71	\$200,000.00	\$200,000.00	\$200,000.00	*
4155-10-225	FICAMED1	\$59,828.84	\$50,265.90				*
4155-10-230	NH STATE RETIREMENT	\$79,295.28	\$34,363.66				*
4155-10-250	UNEMPLOYMENT COMP	\$1,458.33	\$2,622.14	\$2,600.00	\$2,600.00	\$2,600.00	*
4155-10-280	WORKER'S COMP	\$47,339.53	\$12,778.44	\$1,000.00	\$1,000.00	\$1,000.00	*
4155-10-390	DRUG TESTING CONTRACT	\$0.00	\$740.50	\$1,000.00	\$1,000.00	\$1,000.00	
4155-10-690	HEALTH & SAFETY	\$500.00	\$1,676.21	\$1,000.00	\$1,000.00	\$1,000.00	
TOTAL	PERSONNEL ADM	\$341,721.53	\$319,347.56	\$204,600.00	\$204,600.00	\$204,600.00	*In dept budgets
PLANNING AND ZONING							
4191-10-110	ADMINISTRATIVE SUPPORT			\$3,000.00	\$1.00	\$1.00	
4191-10-225	FICAMED1			\$210.00			
4191-10-320	LEGAL			\$500.00	\$500.00	\$500.00	
4191-10-390	CONTRACT SERVICES/IMP	\$4,000.00	\$4,820.00	\$5,000.00	\$5,000.00	\$5,000.00	
4191-10-560	PRINTING			\$250.00	\$250.00	\$250.00	
4191-10-625	POSTAGE			\$250.00	\$250.00	\$250.00	
4191-10-670	BOOKS/SUPPLIES	\$200.00	\$90.00	\$500.00	\$500.00	\$500.00	
4191-10-690	MISCELLANEOUS	\$100.00		\$200.00	\$200.00	\$200.00	
4191-10-740	EQUIPMENT						
4191-30-830	ADVERTISING			\$500.00	\$500.00	\$500.00	
TOTAL	PLANNING & ZONING	\$4,300.00	\$5,010.00	\$10,410.00	\$7,201.00	\$7,201.00	
GENERAL GOV'T BUILDINGS							
4194-10-410	ELECTRICITY	\$35,900.00	\$25,862.02	\$10,000.00	\$10,000.00	\$10,000.00	
4194-10-411	HEATING OIL & GAS	\$18,000.00	\$14,480.09	\$18,000.00	\$18,000.00	\$18,000.00	
4194-10-412	WATER & SEWER	\$9,384.00	\$9,754.37	\$9,465.00	\$9,465.00	\$9,465.00	
4194-10-430	REPAIRS & MAINT	\$35,000.00	\$18,979.91	\$35,000.00	\$35,000.00	\$20,000.00	
4194-10-610	SUPPLIES	\$53.89	\$54.50				
4194-10-640	CUSTODIAL SUPPLIES	\$3,000.00	\$1,730.02	\$3,000.00	\$3,000.00	\$3,000.00	
4194-10-720	IMPROVEMENTS	\$1,500.00	\$5,000.00	\$1,500.00	\$1,500.00	\$1,500.00	
TOTAL	GEN GOV'T BUILDINGS	\$102,837.89	\$74,320.91	\$76,965.00	\$76,965.00	\$61,965.00	



TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
CEMETERIES							
4195 10-110	F/T SALARIES	\$23,550.00	\$11,763.79	\$14,448.00	\$14,448.00	\$14,448.00	
4195 10-120	P/T SALARIES	\$10,000.00	\$8,083.66	\$10,000.00	\$10,000.00	\$10,000.00	
4195 10-225	FICA/MEDICARE			\$700.00	\$700.00	\$1,870.00	
4195 10-230	NH RETIREMENT			\$855.00	\$855.00	\$855.00	
4195 10-260	WORKER'S COMP			\$800.00	\$800.00	\$800.00	
4195 10-390	CONTRACTED SERVICES	\$500.00	\$1,950.00	\$2,380.00	\$2,380.00	\$2,380.00	
4195 19-610	SUPPLIES	\$2,000.00	\$2,163.23	\$2,700.00	\$2,700.00	\$2,700.00	
4195 10-740	EQUIPMENT	\$3,539.00	\$4,482.90	\$0.00	\$0.00	\$0.00	
4195 10-830	ADVERTISING & NOTICES	\$0.00	\$236.10	\$250.00	\$250.00	\$250.00	
TOTAL	CEMETERIES	\$39,629.00	\$28,658.28	\$32,133.00	\$32,133.00	\$33,303.00	
INSURANCE							
4196 10-520	PROPERTY & LIABILITY	\$32,000.00	\$33,720.18	\$34,500.00	\$34,500.00	\$34,500.00	
TOTAL	INS NOT ALLOCATED	\$32,000.00	\$33,720.18	\$34,500.00	\$34,500.00	\$34,600.00	
ADVERTISING & REGIONAL ASSOC							
4197 10-560	NHMA DUES	\$1,941.00	\$1,868.50	\$1,982.00	\$1,982.00	\$1,982.00	
4197 11-560	UVLRPC	\$2,323.00	\$3,188.00	\$3,186.00	\$3,186.00	\$3,186.00	
4197 12-560	GRAFTON CITY SENIOR CIT	\$4,450.00	\$4,450.00	\$5,680.00	\$5,680.00	\$5,680.00	
4197 13-560	ADVANCED TRANSIT	\$5,200.00	\$5,200.00	\$5,460.00	\$5,460.00	\$5,460.00	
4197 14-560	HEADREST	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$2,500.00	
4197 15-560	LISTEN	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
4197 16-560	WISE	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	
4197 17-560	WEST CENTRAL SER	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
4197 18-560	ACORN	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	
TOTAL	ADV & REGIONAL ASSOC	\$23,314.00	\$24,104.50	\$27,186.00	\$27,186.00	\$27,186.00	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
GENERAL GOVERNMENT							
4199-10-341	TELEPHONE/FAX	\$21,805.00	\$22,717.02	\$22,000.00	\$22,000.00	\$22,000.00	
4199-10-350	MORTGAGE SEARCH	\$2,800.00	\$1,752.97				
4199-10-351	TRAINING & EDUCATION	\$0.00	\$1,162.50	\$200.00	\$200.00	\$200.00	
4199-10-550	PRINTING & PUBLISHING	\$3,000.00	\$1,342.33	\$3,000.00	\$3,000.00	\$3,000.00	
4199-10-610	GEN GOV SUPPLIES	\$500.00	\$392.02	\$500.00	\$500.00	\$500.00	
4199-10-610	OFFICE SUPPLIES	\$3,200.00	\$7,147.84	\$5,000.00	\$5,000.00	\$5,000.00	
4199-10-625	POSTAGE	\$7,101.00	\$6,462.56	\$7,100.00	\$7,100.00	\$7,100.00	
4199-10-635	GASOLINE & DIESEL	\$25,000.00	\$39,908.78	\$35,000.00	\$35,000.00	\$35,000.00	
4199-10-670	BOOKS & PERIODICALS	\$0.00	\$1,569.85				
4199-10-680	CONTINGENCY ACCT	\$27,951.00	\$20,508.59	\$20,000.00	\$20,000.00	\$20,000.00	
4199-10-681	OFFICE EQUIP	\$0.00	\$360.46	\$1.00	\$1.00	\$1.00	
4199-10-602	MILEAGE REIMBURSEMENT	\$0.00	\$679.75	\$500.00	\$500.00	\$500.00	
4199-10-820	RECORDING FEES	\$1,200.00	\$1,096.10	\$2,700.00	\$2,700.00	\$2,700.00	
4199-10-830	ADVERTISING/NOTICES	\$3,371.00	\$4,987.14	\$4,500.00	\$4,500.00	\$4,500.00	
4198-11-225	FICA/MEDICARE			\$84.00	\$84.00	\$84.00	
4199-11-350	HISTORIAN SERVICES	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	
4199-11-820	MARRIAGE/COPY/VITALS	\$1,500.00	\$672.00				
TOTAL		\$98,528.00	\$112,807.71	\$101,685.00	\$101,685.00	\$101,685.00	
PUBLIC SAFETY							
POLICE DEPARTMENT							
4210-10-110	SALARIES F/T	\$140,818.00	\$137,824.71	\$160,000.00	\$131,710.00	\$131,710.00	
4210-10-120	SALARIES P/T	\$44,508.00	\$36,941.92	\$50,337.00	\$50,337.00	\$50,337.00	
4210-10-130	CHIEF SALARY	\$41,913.40	\$44,370.45	\$44,876.00	\$43,850.00	\$43,850.00	
4210-10-140	OVERTIME	\$6,007.00	\$5,210.16	\$7,002.00	\$7,002.00	\$7,002.00	
4210-10-150	OUTSIDE DUTY SALARY	\$20,193.00	\$31,429.01	\$91,000.00	\$93,000.00	\$93,000.00	**Offset by \$130,000 in revenues
4210-10-225	FICA/MEDICARE			\$3,800.00	\$3,800.00	\$3,800.00	
4210-10-230	NH RETIREMENT			\$18,800.00	\$18,800.00	\$18,800.00	
4210-10-260	WORKER'S COMP			\$4,400.00	\$4,400.00	\$4,400.00	
4210-10-330	SOFTWARE SUPPORT			\$1,285.00	\$1,285.00	\$1,285.00	
4210-10-560	DUES & SUBSCRIPTIONS	\$500.00	\$480.00	\$500.00	\$500.00	\$500.00	
4210-10-680	DEPARTMENT SUPPLIES	\$3,000.00	\$773.84	\$3,000.00	\$3,000.00	\$3,000.00	
4210-10-740	DEPARTMENT EQUIPMENT	\$3,701.00	\$3,620.27	\$4,872.00	\$4,872.00	\$4,872.00	
4210-10-750	UNIFORMS	\$8,000.00	\$4,708.75	\$6,000.00	\$6,000.00	\$6,000.00	
4210-10-760	RADAR & RADIO	\$1,000.00	\$1,424.46	\$1,000.00	\$1,000.00	\$1,000.00	
4210-40-360	TRAINING	\$6,800.00	\$2,147.13	\$6,800.00	\$6,800.00	\$6,800.00	
4210-50-390	DISPATCH SERVICE	\$30,210.00	\$30,209.00	\$33,618.00	\$33,616.00	\$33,616.00	
TOTAL	POLICE DEPT	\$304,650.40	\$295,088.90	\$437,468.00	\$410,172.00	\$410,172.00	

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
AMBULANCE							
4215 10-390	CONTRACTED AMB SERVICE	\$18,750.00	\$19,045.75	\$18,750.00	\$18,750.00	\$20,000.00	
TOTAL	AMBULANCE	\$18,750.00	\$19,045.75	\$18,750.00	\$18,750.00	\$20,000.00	
FIRE DEPARTMENT							
4220 10-120	SALARIES P/T	\$28,287.00	\$11,871.83	\$22,667.00	\$22,667.00	\$22,667.00	
4220 10-225	FICA/MDI			\$2,165.00	\$2,165.00	\$2,165.00	
4220 10-260	WORKER'S COMP			\$1,180.00	\$1,180.00	\$1,180.00	
4220 10-430	EQUIPMENT MAINT & COMM	\$8,500.00	\$4,960.08	\$8,500.00	\$8,500.00	\$8,500.00	
4220 10-431	VEHICLE MAINT & REPAIR						
4220 10-560	DUES & SUBSCRIPTIONS						
4220 10-680	DEPARTMENT SUPPLIES						
4220 10-740	EQUIPMENT						
4220 11-120	FIRE CHIEF SALARY	\$3,000.00	\$2,185.00	\$3,000.00	\$3,000.00	\$3,000.00	
4220 12-120	DEPUTY CHIEF SALARY	\$2,000.00	\$6,629.13	\$2,000.00	\$2,000.00	\$2,000.00	
4220 40-390	TRAINING	\$0.00	\$2,324.43	\$10,300.00	\$10,300.00	\$10,300.00	
4220 60-680	DRY HYDRANT	\$1,000.00	\$4,375.00	\$4,500.00	\$4,500.00	\$4,500.00	
TOTAL		\$52,767.00	\$33,764.45	\$56,412.00	\$56,412.00	\$56,412.00	
**TOTAL**	PUBLIC SAFETY	\$376,187.40	\$351,800.00	\$512,650.00	\$485,334.00	\$486,584.00	
BUILDING INSPECTIONS							
4240 10-120	SALARY/PT	\$35,580.00	\$28,189.31	\$35,000.00	\$35,000.00	\$10,000.00	
4240 10-225	FICA/MDI			\$2,065.00	\$2,065.00	\$765.00	
4240 10-560	DUES & SUBSCRIPTIONS	\$200.00	\$284.78	\$200.00	\$200.00	\$200.00	
4240 10-565	TRAINING	\$200.00	\$220.00	\$200.00	\$200.00	\$200.00	
4240 10-670	BOOKS & MANUALS	\$200.00		\$200.00	\$200.00	\$200.00	
4240 10-680	TOOLS	\$250.00		\$250.00	\$250.00	\$250.00	
4240 10-902	MILAGE / TOLLS	\$3,000.00	\$1,073.25	\$3,000.00	\$3,000.00	\$850.00	
TOTAL		\$39,430.00	\$29,767.34		\$40,816.00	\$12,486.00	
EMERGENCY MANAGEMENT							
4280 10-810	SUPPLIES	\$1.00	\$9,422.46	\$1.00	\$1.00	\$1.00	
TOTAL		\$1.00	\$9,422.46	\$1.00	\$1.00	\$1.00	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
MECHANIC							
4298 10-110	SALARY	\$34,320.00	\$32,986.52	\$33,946.00	\$33,946.00	\$33,946.00	
4299 10-140	OVERTIME	\$3,985.00	\$2,820.54	\$3,871.00	\$3,871.00	\$3,871.00	
4299 10-225	FICA/MEDICARE			\$2,878.00	\$2,878.00	\$2,878.00	
4299 10-230	NH RETIREMENT			\$2,220.00	\$2,220.00	\$2,220.00	
4299 10-260	WORKERS COMP			\$870.00	\$870.00	\$870.00	
4299 10-430	REPAIRS	\$12,000.00	\$12,088.03	\$12,000.00	\$12,000.00	\$12,000.00	
4299 10-431	REPAIR PARTS	\$30,000.00	\$32,405.29	\$35,000.00	\$35,000.00	\$35,000.00	
4299 10-610	SUPPLIES	\$14,000.00	\$13,003.47	\$14,000.00	\$14,000.00	\$14,000.00	
4299 10-631	PETROLEUM/PROD	\$9,000.00	\$3,767.26	\$5,000.00	\$5,000.00	\$5,000.00	
4299 10-680	TOOLS	\$7,500.00	\$2,374.03	\$5,000.00	\$5,000.00	\$5,000.00	
TOTAL		\$110,606.00	\$99,663.16	\$114,595.00	\$114,595.00	\$114,595.00	
HIGHWAY & STREETS							
4311 10-110	ROAD AGENT SALARY	\$5,789.20	\$6,923.04	\$28,250.00	\$28,250.00	\$28,250.00	
4311 10-120	ROAD AGENT HOURLY	\$0.00	\$10,387.00	\$8,786.00	\$8,786.00	\$8,786.00	
4311 10-140	ROAD AGENT/HOURLY/OT			\$2,500.00	\$2,500.00	\$2,500.00	
TOTAL	HIGHWAY ADM	\$5,789.20	\$17,310.04	\$36,610.00	\$35,510.00	\$35,510.00	
HIGHWAY DEPARTMENT							
4312 10-380	CONTRACTED SERVICES	\$9,000.00	\$12,630.25	\$7,000.00	\$7,000.00	\$7,000.00	
4312 20-110	SALARIES/FIT	\$180,874.00	\$171,847.12	\$192,000.00	\$192,000.00	\$192,000.00	
4312 20-140	OVERTIME	\$21,000.00	\$24,823.65	\$25,000.00	\$25,000.00	\$25,000.00	
4312 20-225	FICA/MEDICARE			\$19,300.00	\$19,300.00	\$19,300.00	
4312 20-230	NH RETIREMENT			\$14,780.00	\$14,780.00	\$14,780.00	
4312 20-260	WORKERS COMP			\$17,000.00	\$17,000.00	\$17,000.00	
4312 20-390	UNIFORMS	\$14,600.00	\$10,779.90	\$10,800.00	\$10,800.00	\$10,800.00	
4312 20-610	SUPPLIES	\$10,000.00	\$7,607.24	\$10,000.00	\$10,000.00	\$10,000.00	
TOTAL		\$235,274.00	\$227,488.18	\$295,890.00	\$295,890.00	\$295,890.00	
ROAD MAINTENANCE							
4312 30-610	WINTER SAND	\$20,000.00	\$35,078.00	\$27,000.00	\$27,000.00	\$27,000.00	
4312 30-750	ROAD RECONSTRUCTION	\$40,000.00	\$4,810.11	\$100,000.00	\$100,000.00	\$100,000.00	
4312 31-610	ROAD SALT	\$40,000.00	\$48,488.10	\$45,000.00	\$45,000.00	\$45,000.00	
4312 40-610	CULVERTS	\$4,000.00	\$3,932.00	\$4,000.00	\$4,000.00	\$4,000.00	
4312 41-610	GRAVEL	\$30,000.00	\$15,182.56	\$13,000.00	\$13,000.00	\$13,000.00	
4312 42-610	CHLORIDE/DUST CONTROL	\$12,000.00	\$11,789.58	\$12,000.00	\$12,000.00	\$12,000.00	
	MOWING/BRUSH			\$5,000.00	\$5,000.00	\$5,000.00	
TOTAL	ROAD MAINTENANCE	\$146,000.00	\$119,040.35	\$208,000.00	\$208,000.00	\$208,000.00	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
<b>BRIDGES</b>							
4313 20-310	BRIDGE RECONSTRUCTION	\$1.00		\$100,000.00	\$100,000.00	\$50,000.00	
<b>TOTAL</b>	<b>BRIDGES</b>	<b>\$1.00</b>		<b>\$100,000.00</b>	<b>\$100,000.00</b>	<b>\$50,000.00</b>	
4318 10-410	STREET LIGHTING			\$13,200.00	\$13,200.00	\$13,200.00	
<b>TOTAL</b>	<b>STREET LIGHTING</b>			<b>\$13,200.00</b>	<b>\$13,200.00</b>	<b>\$13,200.00</b>	
<b>SOLID WASTE COLLECTION</b>							
	<b>**TOTAL** HIGHWAY/STREET</b>	<b>\$387,044.20</b>	<b>\$363,858.55</b>	<b>\$660,590.00</b>	<b>\$660,590.00</b>	<b>\$550,590.00</b>	
4323 10-120	SALARIES P/T	\$25,074.00	\$33,909.22	\$39,177.00	\$39,177.00	\$39,177.00	
4323 10-225	FOIA/MEDICARE			\$2,740.00	\$2,740.00	\$2,740.00	
4323 10-260	WORKERS COMP			\$1,760.00	\$1,760.00	\$1,760.00	
4323 10-610	SUPPLIES	\$750.00	\$1,694.59	\$4,332.00	\$4,332.00	\$4,332.00	
<b>TOTAL</b>	<b>SOLID WASTE COLLECTION</b>	<b>\$25,824.00</b>	<b>\$35,603.81</b>	<b>\$48,009.00</b>	<b>\$48,009.00</b>	<b>\$48,009.00</b>	
<b>SOLID WASTE DISPOSAL</b>							
01-4324 10-390	HAULING SERVICES	\$81,000.00	\$95,296.63	\$120,000.00	\$120,000.00	\$105,000.00	
<b>TOTAL</b>	<b>WASTE DISPOSAL</b>	<b>\$81,000.00</b>	<b>\$95,296.63</b>	<b>\$120,000.00</b>	<b>\$120,000.00</b>	<b>\$105,000.00</b>	
<b>RECYCLING</b>							
01-4324 40-390	HAULING SERVICE	\$3,000.00	\$1,029.84	\$3,000.00	\$3,000.00	\$3,000.00	
	SITE IMPROVEMENT			\$10,000.00	\$10,000.00	\$10,000.00	
<b>TOTAL</b>	<b>RECYCLING</b>	<b>\$3,000.00</b>	<b>\$1,029.84</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>	
	<b>***TOTAL** SANITATION</b>	<b>\$109,824.00</b>	<b>\$129,930.28</b>	<b>\$181,009.00</b>	<b>\$181,009.00</b>	<b>\$166,009.00</b>	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
HEALTH							
4413-120	ADMIN SALARY	\$1.00		\$1.00	\$1.00	\$1.00	
4414-350	VETERINARY SERVICES	\$500.00	\$426.50	\$500.00	\$500.00	\$500.00	
4415-550	MASCOMA VISITING NURSE	\$14,250.00	\$14,250.00	\$14,250.00	\$14,250.00	\$14,250.00	
4415-10-680	SUPPLIES	\$1.00					
TOTAL	HEALTH	\$14,762.00	\$14,676.50	\$14,761.00	\$14,761.00	\$14,761.00	
WELFARE							
4441-10-130	ADMIN SALARY	\$5,000.00	\$4,875.03	\$5,000.00	\$5,000.00	\$5,000.00	
4441-10-225	FICA/MEDICARE			\$383.00	\$383.00	\$383.00	
4445-10-810	RENT ASSISTANCE	\$10,000.00	\$26,501.13	\$25,000.00	\$25,000.00	\$25,000.00	
4445-11-810	FOOD ASSISTANCE	\$2,000.00	\$616.00	\$1,500.00	\$1,500.00	\$1,500.00	
4445-12-810	SECURITY DEPOSIT	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00	
4445-13-810	FUEL ASSISTANCE	\$3,000.00	\$755.09	\$2,000.00	\$2,000.00	\$2,000.00	
4445-14-810	UTILITIES ASSISTANCE	\$4,000.00	\$3,598.12	\$3,000.00	\$3,000.00	\$3,000.00	
4445-15-810	MEICAL ASSISTANCE	\$2,000.00	\$956.29	\$2,000.00	\$2,000.00	\$2,000.00	
4445-16-810	MISCELLANEOUS	\$2,000.00	\$167.29	\$2,000.00	\$2,000.00	\$2,000.00	
TOTAL	WELFARE	\$29,000.00	\$37,472.95	\$41,883.00	\$41,883.00	\$41,883.00	
CULTURE & RECREATION							
4520-10-120	P/T DIRECTOR	\$9,500.00	\$3,624.99	\$4,500.00	\$4,500.00	\$4,500.00	
4520-10-225	FICA			\$1,060.00	\$1,060.00	\$660.00	
4520-10-630	MAINTENANCE / REPAIR	\$0.00	\$2.99	\$10,000.00	\$1.00	\$1.00	
4520-10-650	GROUNDKEEPING / RUB REM	\$10,000.00	\$13,062.80	\$10,000.00	\$15,000.00	\$15,000.00	
4520-10-680	PROGRAM SUPPLIES	\$1,500.00	\$690.32	\$1,000.00	\$1,000.00	\$1,000.00	
4520-11-120	P/T HOURLY	\$0.00	\$2,002.50	\$4,320.00	\$4,320.00	\$4,320.00	
4520-12-120	LIFE GUARD/HOURLY			\$5,000.00	\$5,000.00	\$1.00	
TOTAL	PARKS & RECREATION	\$21,000.00	\$19,413.80	\$35,880.00	\$30,881.00	\$25,502.00	
LIBRARY							
4551-20-810	LBV ANNUAL CONTRIBUTION	\$80,000.00	\$80,000.00	\$93,677.00	\$80,000.00	\$85,000.00	
PATRIOTIC							
4583-20-810	PATRIOTIC	\$100.00		\$100.00	\$100.00	\$100.00	
OTHER CULTURAL							
4581-20-810	OTHER CULTURAL RECREATION	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
**TOTAL**	CULTURAL REC	\$102,100.00	\$100,413.60	\$130,557.00	\$111,981.00	\$111,602.00	

TOWN OF CANAAN  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM	COMMENTS
4611 10-560	CONSERVATION	\$0.00	\$200.00	\$700.00	\$700.00	\$700.00	
	TOTAL		\$200.00	\$700.00	\$700.00	\$700.00	
DEBT SERVICE							
4711 20-980	DEBT SERVICE - PRINCIPAL	\$46,768.00	\$45,935.37	\$47,637.00	\$47,637.00	\$47,637.00	
4721 20-981	DEBT SERVICE - INTEREST	\$44,634.00	\$40,893.26	\$41,987.00	\$41,987.00	\$41,987.00	
	TOTAL DEBT & INTEREST	\$91,402.00	\$86,828.63	\$89,624.00	\$89,624.00	\$89,624.00	
TAN INTEREST							
4723 20-981	INTEREST ON TAX NOTES	\$5,000.00	\$3,270.86	\$2,400.00	\$7,500.00	\$7,500.00	
**TOTAL **	DEBT & INTEREST	\$96,402.00	\$90,099.49	\$92,024.00	\$97,124.00	\$97,124.00	
MACHINERY & VEHICLES							
4902 10-740	MACHINE & EQUIP PURCHASE	\$105,864.00	\$105,281.08	\$76,000.00	\$76,000.00	\$97,800.00	
4902 10-760	VEHICLE PURCHASE	\$9,799.00	\$19,028.63				
**TOTAL **	MACHINERY/VEHICLES	\$115,483.00	\$124,309.71	\$76,000.00	\$76,000.00	\$97,800.00	
BUILDINGS							
4903 10-720	BUILDINGS	\$1.00		\$1.00	\$1.00	\$1.00	
	TOTAL	\$1.00		\$1.00	\$1.00	\$1.00	
IMPROVEMENTS OTHER THAN BUILDINGS							
4909-730	OTHER IMPROVEMENTS	\$10,000.00	\$23,707.42		\$1.00	\$1.00	
	TOTAL	\$10,000.00	\$23,707.42		\$1.00	\$1.00	
GRAND TOTAL		\$2,289,605.00	\$2,238,186.69	\$2,611,111.60	\$2,609,548.60	\$2,436,300.00	

TOWN OF CANAAN, NH  
WATER/SEWER  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM
<b>SEWAGE COLLECTION &amp; DISPOSAL</b>						
03-4326 10-320	LEGAL EXPENSE					\$1.00
03-4326 10-630	REPAIR & MAINTENANCE	\$3,140.00	\$1,231.51	\$3,000.00	\$3,000.00	\$3,000.00
03-4326 10-680	SAFETY EQUIPMENT	\$500.00		\$250.00	\$250.00	\$250.00
03-4326 10-730	CAPITAL IMPROVEMENTS	\$6,000.00		\$15,000.00	\$15,000.00	\$15,000.00
03-4326 10-740	EQUIPMENT	\$330.00	\$75.28	\$300.00	\$300.00	\$300.00
03-4326 10-860	DEPRECIATION	\$4,000.00		\$4,000.00	\$4,000.00	\$4,000.00
	<b>TOTAL</b>	\$13,970.00	\$1,306.79	\$22,550.00	\$22,550.00	\$22,551.00
<b>SEWAGE TREATMENT</b>						
03-4327 10-340	BANK CHARGES	\$48.00	\$20.47			
03-4327 10-341	TELEPHONE	\$1,100.00	\$176.06	\$1,000.00	\$1,000.00	\$1,000.00
03-4327 10-390	CONTRACT ADMINISTRATION	\$18,600.00	\$21,387.00	\$19,500.00	\$19,500.00	\$19,500.00
03-4327 10-410	ELECTRICITY	\$16,500.00	\$11,449.48	\$12,000.00	\$12,000.00	\$12,000.00
03-4327 10-430	REPAIR & MAINTENANCE	\$2,527.00	\$1,885.62	\$2,000.00	\$2,000.00	\$2,000.00
03-4327 10-560	LAGOON DUES	\$400.00	\$300.00	\$400.00	\$400.00	\$400.00
03-4327 10-610	LAB SUPPLIES	\$250.00	\$102.10	\$250.00	\$250.00	\$250.00
03-4327 10-611	INSPECTION & TREATMENT	\$4,758.00	\$4,121.00	\$3,500.00	\$3,500.00	\$3,500.00
03-4327 10-625	POSTAGE	\$0.00	\$103.16	\$100.00	\$100.00	\$100.00
03-4327 10-636	OPERATING FUEL	\$1,200.00	\$1,468.94	\$1,600.00	\$1,600.00	\$1,600.00
03-4327 10-810	BILLING EXPENSES	\$1,960.00	\$0.00	\$500.00	\$500.00	\$500.00
03-4327 11-390	CONTRACTED SERVICES	\$250.00	\$5,304.00	\$5,000.00	\$5,000.00	\$5,000.00
03-4327 30-430	SEWER LINE INSTALLATION	\$0.00	\$0.00			
	<b>TOTAL</b>	\$47,593.00	\$46,297.83	\$45,850.00	\$45,850.00	\$45,850.00
<b>***TOTAL***</b>	<b>SEWAGE COLL &amp; DISPOSAL</b>	\$61,563.00	\$47,604.62	\$68,400.00	\$68,400.00	\$68,401.00
<b>WATER ADM &amp; TREATMENT</b>						
<b>WATER ADMINISTRATION</b>						
03-4331 10-310	ENGINEERING & PLANNING	\$1.00	\$12,552.71	\$1.00	\$1.00	\$1.00
03-4331 10-320	LEGAL EXPENSE					\$1.00
03-4331 10-390	CONTRACT ADMIN	\$18,600.00	\$22,932.00	\$25,000.00	\$25,000.00	\$25,000.00
	<b>TOTAL</b>	\$18,601.00	\$35,484.71	\$26,001.00	\$26,001.00	\$26,002.00



TOWN OF CANAAN, NH  
WATER/SEWER  
PROPOSED 2004 BUDGET

EXPENSES	ACCOUNT NAME	2003 APPROP	YTD EXPENDED 12/30/03	DEPT BUDGET	SELECT BUDGET	BUDGET COMM
<b>WATER SERVICE</b>						
03-4332 20-430	WATER INSTALL & REPAIR	\$1.00	\$0.00	\$1.00	\$1.00	\$1.00
03-4332 30-430	WATER LINE INSTALL& REPAIR	\$0.00	\$880.00	\$2,500.00	\$2,500.00	\$2,500.00
	<b>TOTAL</b>	<b>\$1.00</b>	<b>\$880.00</b>	<b>\$2,601.00</b>	<b>\$2,601.00</b>	<b>\$2,601.00</b>
<b>WATER TREATMENT</b>						
03-4335 10-560	DUES & SUBSCRIPTION	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00
03-4335 20-341	TELEPHONE	\$250.00	\$559.26	\$500.00	\$500.00	\$500.00
03-4335 20-390	CONTRACTED LABOR	\$650.00	\$4,661.43	\$5,000.00	\$5,000.00	\$5,000.00
03-4335 20-410	ELECTRICITY	\$3,500.00	\$5,500.95	\$5,000.00	\$5,000.00	\$5,000.00
03-4335 20-430	REPAIR & MAINTENANCE	\$50.00	\$2,894.31	\$3,000.00	\$3,000.00	\$3,000.00
03-4335 20-610	SUPPLIES	\$1,861.00	\$1,264.30	\$1,200.00	\$1,200.00	\$1,200.00
03-4335 20-625	POSTAGE	\$0.00	\$314.02	\$400.00	\$400.00	\$400.00
03-4335 20-680	CHEMICALS	\$2,500.00	\$1,900.80	\$2,500.00	\$2,500.00	\$2,500.00
03-4335 20-730	CAPITAL IMPROVEMENTS	\$4,200.00	\$1,899.14	\$3,000.00	\$3,000.00	\$3,000.00
03-4335 20-740	EQUIPMENT	\$3,600.00	\$972.64	\$2,500.00	\$2,500.00	\$2,500.00
03-4335 20-810	BILLING EXPENSE	\$1,517.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
03-4335 20-830	ADVERTISING & NOTICES	\$0.00	\$177.00	\$200.00	\$200.00	\$200.00
03-4335 20-890	DEPRECIATION	\$2,800.00	\$0.00	\$2,800.00	\$2,800.00	\$2,800.00
03-4335 21-360	INSPECTION & TREATMENT	\$1,536.00	\$2,188.80	\$2,000.00	\$2,000.00	\$2,000.00
	<b>TOTAL</b>	<b>\$22,866.00</b>	<b>\$22,602.65</b>	<b>\$29,260.00</b>	<b>\$29,250.00</b>	<b>\$29,250.00</b>
<b>WATER SEWER STUDY</b>						
03-4338 10-910	2002 ENCUMBERED FUNDS	\$1.00	\$0.00			
<b>WATER DIS &amp; TREA TOTAL</b>						
		\$41,469.00	\$68,867.36	\$56,752.00	\$56,752.00	\$56,753.00
***TOTAL*	W & S FUND	\$103,032.00	\$106,471.98	\$126,162.00	\$125,152.00	\$125,154.00

STATEMENT OF BONDED  
DEBT

Year		Water System Yr. 2019	Sewer System Yr. 2011	Goose Pond Bridge Yr. 2022	1995 Sewer System Yr. 2015	Total Principle	Total Interest	Annual Requirement	Tax Rate per \$1,000
2004	P	12,704	15,000	4,933	15,000	47,637			
	I	15,032	8,156	9,019	9,780		41,987	89,624	\$0.43
2005	P	13,339	15,000	5,211	15,000	48,550			
	I	14,397	7,151	8,741	8,992		39,281	87,831	\$0.42
2006	P	14,006	15,000	5,504	15,000	49,510			
	I	13,730	6,146	8,448	8,205		36,529	86,039	\$0.42
2007	P	14,706	15,000	5,813	15,000	50,519			
	I	13,030	5,134	8,139	7,418		33,721	84,240	\$0.41
2008	P	15,442	15,000	6,140	15,000	51,582			
	I	12,294	4,114	7,812	6,622		30,842	82,424	\$0.40
2009	P	16,214	15,000	6,486	15,000	52,700			
	I	11,522	3,094	7,466	5,812		27,894	80,594	\$0.39
2010	P	17,025	15,000	6,850	15,000	53,875			
	I	10,711	2,063	7,102	4,988		24,864	78,739	\$0.38
2011	P	17,877	15,000	7,236	15,000	55,113			
	I	9,859	1,031	6,716	4,162		21,768	76,881	\$0.37
2012	P	18,771		7,643	15,000	41,414			
	I	8,965		6,309	3,338		18,612	60,026	\$0.29
2013	P	19,710		8,073	15,000	42,783			
	I	8,026		5,879	2,512		16,417	59,200	\$0.29
2014	P	20,695		8,527	15,000	44,222			
	I	7,041		5,425	1,688		14,154	58,376	\$0.28
2015	P	21,730		9,006	15,000	45,736			
	I	6,006		4,946	842		11,794	57,530	\$0.28
2016	P	22,817		9,513		32,330			
	I	4,919		4,439			9,358	41,688	\$0.20
2017	P	23,958		10,048		34,006			
	I	3,778		3,904			7,682	41,688	\$0.20
2018	P	25,156		10,613		35,769			
	I	2,580		3,339			5,919	41,688	\$0.20
2019	P	26,414		11,210		37,624			
	I	1,322		2,742			4,064	41,688	\$0.20
2020	P			11,841		11,841			
	I			2,111			2,111	13,952	\$0.07
2015	P			12,507		12,507			
	I			1,445			1,445	13,952	\$0.07
2015	P			13,183		13,183			
	I			742			742	13,925	\$0.07
		443,776	156,889	265,061	244,359	760,901	349,184	1,110,085	

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487

CONCORD, NH 03302-0487  
For assistance call (603) 271-2687  
Email: nduffy@rev.state.nh.us

Original Date: _____
Copy (check box if copy) <input type="checkbox"/>
Revision Date: _____

DO NOT FAX!

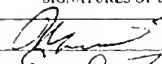
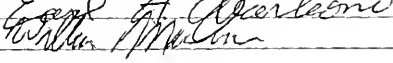

SUMMARY INVENTORY OF VALUATION

Form MS-1 for 2003

CITY/TOWN of \_\_\_\_\_ CANAAN \_\_\_\_\_ IN \_\_\_\_\_ GRAFTON \_\_\_\_\_ COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief. RSA 21-J:34

PRINT NAMES OF city/town OFFICIALS	SIGNATURES OF city/town OFFICIALS* (Sign in ink)
Timothy Lewis	
Earl Charbono	
William MacDonald	

Date Signed: 10-29-03

\*Check One: Selectmen ☒ Assessors ☐

City/Town TELEPHONE # 603-523-4501

Due Date: September 1, 2003

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink (RSA 41:15 & Rev Rule 105.02)

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose

NOTE: The values and figures provided represent the detailed values that are used in the city/town tax assessments and sworn to uphold under Oath per RSA 75.7 Please complete all applicable pages and refer to the instructions (pages 9 thru 12) provided for individual items

FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1st TO AVOID LATE FILING PENALTIES. (RSA 21-J:34 & 36.)

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO: NH DEPARTMENT OF REVENUE ADMINISTRATION, COMMUNITY SERVICES DIVISION, MUNICIPAL FINANCE BUREAU, PO BOX 487, CONCORD, NH 03302-0487

FOR DRA USE ONLY

Contact Person: Craig Disbrow  
(Print/type)

Note office hours: 8:00am - 5:00pm

See Instructions beginning on page 10 of this set as needed.

LAND BUILDINGS	Lines 1 A, B, C, D, E & F List all improved and unimproved land - include wells, septic & paving Lines 2 A, B, & C List all buildings	NUMBER OF ACRES	2003 ASSESSED VALUATION By CITY/TOWN
<b>1. VALUE OF LAND ONLY</b> - Exclude Amount Listed in Lines 3A, 3B & 4 A. Current Use (At Current Use Values) RSA 79-A (See Instruction # 1)		24119.980	\$ 2,801,183
B. Conservation Restriction Assessment (At Current Use Values) RSA 79-B		1151.710	\$ 71,585
C. Discretionary Easement RSA 79-C		0	0
D. Discretionary Preservation Easement RSA 79-D Number of Structures		0	0
E. Residential Land (Improved and Unimproved Land)		6006.297	\$ 56,078,400
F. Commercial/Industrial Land (DO NOT include Public Utility Land)		590.710	\$ 4,474,100
G. Total of Taxable Land (Sum of Lines 1A + 1B + 1C + 1D + 1E + 1F)		31868.697	\$ 63,425,268
H. Tax Exempt & Non-Taxable Land (\$ 2,427,900 )		1094.930	
<b>2. VALUE OF BUILDINGS ONLY</b> - Exclude Amounts Listed on Lines 3A & 3B			
A. Residential			\$ 116,807,000
B. Manufactured Housing as defined in RSA 674.31			\$ 11,521,900
C. Commercial/Industrial (DO NOT include Public Utility Buildings)			\$ 23,064,100
D. Total of Taxable Buildings (Sum of lines 2A + 2B + 2C)			\$ 151,393,000
E. Tax Exempt & Non-Taxable (\$ 11,318,000 )			
<b>3. PUBLIC UTILITIES</b> - (see RSA 83-F:1 V for complete definition)			
A. Public Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc )			\$ 4,853,600
B. Other Public Utilities (Total of Section B from Utility Summary)			0
<b>4. MATURE WOOD and TIMBER</b> RSA 79:5			
<b>5. VALUATION BEFORE EXEMPTIONS</b> (Total of Lines 1G + 2D + 3A + 3B + 4) This figure represents the gross sum of all taxable property in your municipality			\$ 219,671,868
6. Certain Disabled Veterans (Paraplegic and Double Amputees Owning Specially Adapted Homesteads with V.A Assistance) RSA 72:36 - a		Total # <input type="text" value="0"/> granted	0
7. Improvements to Assist Persons with Disabilities RSA 72:37 - a		Total # <input type="text" value="1"/> granted	\$ 3,200
8. School Dining/Dormitory/Kitchen Exemption RSA 72:33 IV (Standard Exemption Up To \$150,000 for each) (See Instruction # 2)		Total # <input type="text" value="1"/> granted	\$ 150,000
9. Water and Air Pollution Control Exemptions RSA 72:12 - a		Total # <input type="text" value="0"/> granted	0

<b>10. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES</b> (Sum of Line 5 minus Lines 6, 7, 8, & 9) This figure will be used for calculating the total equalized value of your municipality.		\$ 219,518,668
<b>11. Blind Exemption</b> RSA 72:37	Total # <input type="text" value="1"/> granted Amount granted per exemption \$ 15,000	\$ 15,000
<b>12. Elderly Exemption</b> RSA 72:39-a & b	Total # <input type="text" value="31"/> granted	\$ 475,700
<b>13. Disabled Exemption</b> RSA 72:37-b	Total # <input type="text" value="5"/> granted Amount granted per exemption \$ 15,000	\$ 75,000
<b>14. Wood-Heating Energy Systems Exemption</b> RSA 72:70	Total # <input type="text" value="0"/> granted	0
<b>15. Solar Energy Exemption</b> RSA 72:62	Total # <input type="text" value="1"/> granted	\$ 50
<b>16. Wind Powered Energy Systems Exemption</b> RSA 72:66	Total # <input type="text" value="0"/> granted	0
<b>17. Additional School Dining/Dormitory/Kitchen Exemption</b> RSA 72:23 IV (Amounts in excess of \$150,000 exemption)	Total # <input type="text" value="8"/> granted	\$ 11,872,550
<b>18. TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b> (Sum of Lines 11 thru 17)		\$ 12,438,300
<b>19. NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY &amp; LOCAL EDUCATION TAX IS COMPUTED</b> (Line 10 minus Line 18)		\$ 207,080,368
<b>20. Less Public Utilities</b> (Line 3A) DO NOT include the value of OTHER public utilities listed in Line 3B		\$ 4,853,600
<b>21. NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED</b> (Line 19 minus Line 20)		\$ 202,226,768

**UTILITY SUMMARY: ELECTRIC, GAS, OIL, & PIPELINE, WATER & SEWER** RSA 83-FList by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include **ONLY** the names of the companies listed on the Instruction Sheets. (See Instruction # 3)

<b>SECTION A: LIST ELECTRIC COMPANIES, GENERATING PLANTS, ETC.</b> (Attach additional sheet if needed.) (See Instruction # 4)		<b>2003 VALUATION</b>
GRANITE STATE ELECTRIC CO.		\$ 2,643,700
NEW HAMPSHIRE ELECTRIC COOP.		\$ 2,209,900
<b>A1. TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION</b> (See Instruction #4 for the names of the limited number of companies)		<b>\$ 4,853,600</b>

<b>GAS, OIL &amp; PIPELINE COMPANIES</b>		
<b>A2. TOTAL OF ALL GAS, OIL &amp; PIPELINE COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)		<b>0</b>

<b>WATER COMPANIES</b>		
<b>A3. TOTAL OF ALL WATER &amp; SEWER COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)		<b>0</b>

<b>GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES.</b> (Sum of Lines A1, A2, and A3) This grand total of all sections must agree with the total listed on page 2, line 3A.	<b>\$ 4,853,600</b>
--	---------------------

<b>SECTION B: LIST OTHER UTILITY COMPANIES</b> (Exclude telephone companies). (Attach additional sheet if needed.) (See Instruction # 5)		<b>2003 VALUATION</b>
<b>TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B.</b> (See Instruction #5 for the names of the limited number of companies)		<b>0</b>

TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35	\$700	0	0
	\$1400	9	\$ 12,600
Other war service credits. RSA 72:28	\$50	0	0
	\$100	168	\$ 16,800
<b>TOTAL NUMBER AND AMOUNT</b>		177	\$ 29,400

\*If both husband &amp; wife qualify for the credit they count as 2

\*If someone is living at a residence as say brother &amp; sister, and one qualifies count as 1, not nine-half

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See page 11 for instructions)	TIF#1	TIF#2	TIF#3	TIF#4
Date of Adoption				
Original assessed value	\$	\$	\$	\$
+ Unretained captured assessed value	\$	\$	\$	\$
= Amounts used on page 2 (tax rates)	\$	\$	\$	\$
+ Retained captured assessed value	\$	\$	\$	\$
Current assessed value	\$	\$	\$	\$

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES <i>Amounts listed below should not be included in assessed valuation column on page 2</i>	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes
State and Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
<b>Totals of account 3186</b>		

ELDERLY EXEMPTION REPORT - RSA 72:39-a						
NO. OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR		PER AGE CATEGORY	TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED			
AGE	#		AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT
65 - 74	3	\$ 10,000	65 - 74	11	\$ 10,000	\$ 110,000
75 - 79	0	\$ 15,000	75 - 79	6	\$ 15,000	\$ 90,000
80 +	0	\$ 20,000	80 +	14	\$ 20,000	\$ 275,700
			TOTAL	31		\$ 475,700

CURRENT USE REPORT - RSA 79-A				
	TOTAL NO. ACRES RECEIVING CURRENT USE ASSESSMENT	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NO. OF ACRES
FARM LAND	1,669.321	\$ 510,914	RECEIVING 20% RECREATION ADJUSTMENT	4,056.170
FOREST LAND	14,739.899	\$ 1,814,273	REMOVED FROM CURRENT USE DURING CURRENT YEAR	
FOREST LAND with DOCUMENTED STEWARDSHIP	6,566.590	\$ 459,527		
UNPRODUCTIVE LAND	437.900	\$ 6,148		
WETLAND	706.270	\$ 10,321		
TOTAL	24,119.980	\$ 2,801,183	TOTAL NO. OF OWNERS IN C.U.	377
Must match page 2			TOTAL NO. OF PARCELS IN C.U.	631

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B				
	TOTAL NO. ACRES RECEIVING CONS. RES. ASSESSMENTS	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NO. OF ACRES
FARM LAND	46.000	\$ 14,398	RECEIVING 20% RECREATION ADJUSTMENT	923.710
FOREST LAND	565.480	\$ 50,704	REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR	
FOREST LAND with DOCUMENTED STEWARDSHIP	0	0		
UNPRODUCTIVE LAND	0	0		
WETLAND	540.230	\$ 6,483		
TOTAL	1,151.710	\$ 71,585	TOTAL NO. OF OWNERS IN CONSERVATION RESTRICTION	2
Must match page 2			TOTAL NO. OF PARCELS IN CONSERVATION RESTRICTION	3



DISCRETIONARY EASEMENTS - RSA 79-C		
TOTAL NO. OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NO. OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENT GRANTED: (i.e.: Golf Course, Ball Park, Race Track, etc.) MAP & LOT - PERCENTAGE GRANTED
0	0	1.
ASSESSED VALUATION		2.
		3.
		4.

DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D		
Historical Agricultural Structures		
TOTAL NO. OF STRUCTURES IN DISCRETIONARY PRESERVATION EASEMENTS	TOTAL NO. OF OWNERS GRANTED DISCRETIONARY PRESERVATION EASEMENTS	DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e.: Bams, Silos, etc.) MAP & LOT - PERCENTAGE GRANTED
0	0	1
ASSESSED VALUATION		2
0		3
		4.
		5.
		6
		7
		8
		9
		10

## TOWN OFFICERS

Office	Name		Term
<b>Board of Selectmen</b>	Timothy Lewis	Chairman	2005
	Earl Charbono		2006
	William MacDonald		2004
<b>Town Clerk</b>	Edward Morse		2005
<b>Tax Collector</b>	Edward Morse		2005
<b>Deputy TC/TC</b>	Vicky McAlister		
<b>Treasurer</b>	Helen Rocke		2004
<b>Deputy Treasurer</b>	Shirley Packard		
<b>Trustee of Trust Funds</b>	Maxine Therriault		2005
	Jacqueline Lary		2004
	Cynthia Neily		2006
<b>Cemetery Trustees</b>	Audrey Armstrong		2004
	Robert Reagan		2005
	Philip Carter		2006
<b>Planning Board</b>	Andrew Musz	Chairman	2006
	William MacDonald		2004
	Charles Townsend		2004
	Daniel Ware		2005
	Daniel Stafford		2005
	Edward Lary		2004
<b>Conservation Commission</b>	Leonard Reitsma		
	Kate Brooks		
	Donald Blunt		
	Daniel Lambert		
	John Allen		
	Alice Schori		
<b>Library Trustees</b>	Cynthia Neily	Chairman	2004
	Beth Wolf		2005
	Joanna Carr		2005
	L. Sue Marcoulter		2006
	Patricia Carter		2004
<b>Town Moderator</b>	Dale Barney		2004
<b>Supervisor of Checklist</b>	Martha Pusey		2006
	Carole Cushman		2004
	Ben Yamashita		2008

## TOWN OFFICERS

Office	Name	Term	
<b>Overseer of Public Welfare</b>	Nelson Therriault		
<b>Chief of Police</b>	Timothy Cohen		2006
<b>Fire Chief</b>	William Bellion		
<b>Librarian</b>	Amy Thurber		
<b>Road Agent</b>	Gary Labelle		
<b>Budget Committee</b>	Russell Lester	Chairman	2004
	David McAlister		2006
	David Barney		2004
	Eleanor Davis		2006
	Robert Reagan		2006
	Hayward Stafford		2004
	Philip Carter		2005
	Samuel Lowe		2005
	Martha Pusey		2005
	Earl Charbono		2006
<b>Information Coordinator</b>	Terri Purcell		
<b>Historic District Commission</b>	John Bergeron	Chairman	
	Mary Noordsy		
	Marcy Innes		
	Carol Majewski		
	Tim Lewis		
<b>Historical Society &amp; Museum</b>	Dan Fleetham	Chairman	
	John Q. Ricard	Vice Chair	
	Carol Bergeron	Sec	
	Reggie Barney	Treasurer	
	Donna Dunkerton	Historian	
<b>Old Meeting House Comm</b>	James Miller II	Chairman	
	Carolyn Barney		
	Mary Grimm		
	Edward McGee		
	Ben Yamashita		
	Thomas Geoghegan		
	Fred Majewski		
	Roxane Waldner		
<b>Acting Administrator</b>	Dexter Bucklin		

## **REPORT OF THE BOARD OF SELECTMEN**

The Board of Selectmen would like to thank all of the citizens of Canaan for their support and understanding during the past year. There are many questions being asked regarding the dismissal of town employees a few months ago. It is unfortunate, but because of privacy concerns and the pending law suits, some of those questions may never be answered. If the suits do go to trial then some questions may be answered because court testimony will become public record.

The financial reports for the year ending December 31, 2003, show that the town is in better financial shape than was predicted. There was a budget surplus, however the amount at this time is merely an estimate. Revenues exceeded the estimate used to set the new tax rate by about \$200,000.00. When the Board of Selectmen and Department of Revenue Administration set the tax rate, the revenue estimate was deliberately set low for the following reasons: The primary reason was because in the previous year the revenues were estimated high, about \$800,000.00, evidently to keep the tax rate down. That may look good today, however you must pay tomorrow.

Before the new tax rate was set, the town received a letter from The Department of Revenue Administration indicating that we must take into consideration a \$ 316,000.00 deficit from the previous year when setting the tax rate. The board decided that it would be best to under estimate revenues in hopes of keeping the tax rate close to last years, and possibly eliminating the deficit over a two year period. When the new tax rate was set it was within a few cents of last years rate. The town portion increased but the state, county and school portions went down. Many tax bills went up because of the ongoing reassessment of property value. Because of revenues exceeding the estimate used to set the tax rate, there is an existing surplus in the general fund of about \$200,000.00. If the town auditor's figures are correct, the deficit can be eliminated this year. If the Department of Revenue Administration figures are correct then it will take a bit longer to eliminate the total deficit.

The Selectmen would like to thank the following for their willingness to help on such short notice during the transition period in the Selectmen's office: Craig Disbrow, Sherry Cook, Dan Stafford, Bill Wilson and Richard Roberts. We would also like to thank Ed Morse and his assistant, Vicky McAllister, Town Treasurer Helen Rocke and her assistant, Shirley Packard, Terri Purcell and Nelson Therriault for their loyalty to the town. Special thanks go out to all department heads. Without their many hours of meetings and responsible spending, the budget would certainly have been overspent.

The Selectmen would also like to thank Dexter Bucklin for helping on short notice when Craig Disbrow left for a much better offer. Dexter was Canaan's Administrative Assistant a few years ago and has been very helpful with his knowledge of municipal government.

A few months ago the Selectmen hired Attorney Phil Cobbin as General Counsel for the

town. All legal matters are referred to him first and he decides how each case will be handled. It was decided to have the law firm of Mitchell and Bates retained to manage the many suits against the town regarding Sands"O" Time Road. These suits have been ongoing for a few years and hopefully will be settled soon.

When hired as General Counsel, Attorney Cobbin was given the responsibility of investigating past financial practices and personnel matters. Time, space and cost being considered, the report is not included in the Town Report, but will be available at the Selectmen's office at no charge. In the report are his findings which include 14 pages of narrative, the MS-4's for 2003 and 2002, and the MS-5 for 2002.

The Canaan Board of Selectmen

Chairman Timothy Lewis

Earl Charbono

William MacDonald

## **Town Administrator's Report**

Traditionally the Administrator's report would review the achievements of the past year and acknowledge the individuals whose efforts were responsible for those successes. However, this has not been a traditional year in Canaan. In the spirit of Super Bowl Sunday, I am the third team QB brought into the final two minutes (two months) of the game. The final outcome of the game is under review by the officials who will make the decision known on March 9<sup>th</sup>.

My only reference to the political activity prior to my arrival in November is to appreciate the all consuming nature of the impact that the events of October has had on all the individuals involved and their supporters. I would like to express my appreciation to all on both sides of the issue for allowing me to focus on the events of the present and to remain neutral on the political activity of the past.

I had the pleasure of participating in yesterday's four-hour deliberative session leading up to the Town Meeting vote on March 9<sup>th</sup>. The object of this report will be to answer some of the questions that came up relative to certain articles that will be voted on at the Town Meeting.

First I would like to review Article 17 relative to the December 31, 2002 deficit fund balance. The confusion surrounding the amount of the deficit (\$199,698 or \$316,417) is a result of the definition of fund balance as interpreted by the Town Auditor and the Department of Revenue Administration. The DRA includes funds reserved for encumbrances (\$11,844) and designated funds (\$104,875) for the enhancement grant and fire truck payment in their calculated fund deficit. It is my opinion that the Selectmen, by underestimating other revenues when setting the 2003 tax rate in November, have eliminated the \$199,698 fund deficit. Since the Selectmen are not asking for any appropriation to address the 2002 deficit, this is a required informational article and requires no vote.

Article 2: the 2004 operating budget for the Town of Canaan reflects a \$146,690 increase over the 2003 default budget. The Police Department's outside duty expense line is up \$73,000 (offsetting revenues to the Town is projected to be \$130,000) and the Bridge repair line in the Highway Department budget has been increased from \$1 to \$50,000 to help fund the Town's share of much needed State assisted bridge repair. These two items represent over 80% of the budget increase. The Budget Committee has worked hard to present a budget that balances the funding needs for basic town services and the resulting impact on the tax rate.

Article 3: the 2004 operating budget for the Water/Sewer Department. This operating budget has been placed in a separate article to reflect that it is funded by revenues generated by water/sewer user billings. There is no impact on the tax rate for this article.

Articles 4 & 5 reflect modifications in the Town's veteran's tax credit and elderly exemption levels. With current eligibility levels, the combined impact of these articles on the tax rate is about \$.08

In response to the question about the definition of net income, as defined in RSA 72:39-a, "includes income from any source including social security or pension". Excludes insurance paid on the death of an insured and proceeds from the sale of assets.

Article 12 relates to the funding of the school resource officer upon the expiration of a four year 75% funding grant. The amount requested will fund the position through the end of 2004. The School District will refund the Town 75% of this cost. This position has contributed significantly to the improved educational environment at Mascoma High School. This article deserves your support.

Article 13 is the last article on which I will comment. Please note that this article has the unanimous support of the Selectmen and is supported by the Budget Committee by a vote of 7-1. The question was raised as to why this equipment request was placed in a single article rather than individual articles. Since there seems to be unanimous consensus on the need to replace most of the town's heavily used equipment and those most familiar with the equipment status not being able to determine a priority list, it was believed that a single article was warranted and appropriate. There is cost efficiencies associated with group leases.

If the other revenues were the same as last year (\$1,115,000), and if the Selectmen used all of these revenues in determining the 2004 tax rate, the following is a breakdown of the impact of the articles.

Article	Amount	Other Revenues	Tax Impact
Art 2	\$2,436,300	\$1,115,000	\$6.38
Art 6	\$ 225,000		\$1.09
Art 7	\$ 45,000		\$ .22
Art 12	\$ 25,000	\$ 18,750	\$ .03
Art 13	\$ 90,000		\$ .43
Total	\$2,821,300	\$1,133,750	\$8.15

2003 Town Tax Rate \$.03

I wish to thank the Board of Selectmen for the opportunity to once again be able to assist the Town of Canaan. It has been rewarding to renew old friendships. May the problems of the past create opportunities for the future.

## Canaan Town Library Librarian's Report 2003

COLLECTION		
Books		25,279
Videos		965
Audios		642
Total Collection	26,886	
DISCARDS		
Books		229
Videos		11
Audios		2
Total Discards	242	
CIRCULATION		
Adult Fiction		6987
Adult Nonfiction	3275	
Juvenile	10,792	
Magazines		2257
Videos		3870
Audios		1549
Total Circulation	28,730	
REGISTERED BORROWERS		
As of December 31, 2003	1306	
INTERLIBRARY LOAN		
Materials Borrowed		424
Materials Loaned		390

2003 has been a busy year at the Canaan Town Library. The trustees formed the Library Advisory Board to help with the future planning of the library. This group has been irreplaceable and spent many hours researching ideas on making the library a better place for our community.

New programs we offered included free basic computer education classes and the Bookworm Club, an after-school program for the elementary school students run by Mr. Mark Holt of Cardigan Mountain School and several CMS student volunteers. The library was also able to continue offering local art displays, the Basement Bookies, story hours, the secret book contest, free internet access, tax form assistance, photocopier service, the library website, and the Welcome to the Stacks feature in The Cardigan newspaper.

I would like to thank the staff, Sharon Duffy, Jenna McAlister, Nancy Pike and Pam Wotton for all of their hard work and commitment to the library and its patrons, and the Library Trustees, Beth Wolf, Cindy Neily, Sue Marcoulrier, Joanna Carr, and Patsy Carter for their tremendous support. I would also like to thank all of those people who donated books, time and money toward the improvement of our library. Without all of you wonderful people, the library would not be the warm and inviting place that it is.

Respectfully submitted,

Amy Thurber, Library Director



## **Canaan Town Library**

### **Canaan Town Library Annual Report 2003**

Every year brings new challenges and, fortunately, new opportunities. This year has been no exception. With the enthusiastic and creative leadership of our Director, Amy Thurher, (who was granted a Master's Degree in Library Science this year), and her dedicated staff and volunteers, the Library has achieved a great deal.

Library hours were expanded to provide additional after school time, which has been well utilized. Several groups of adults have participated in the free Introduction to the Internet classes and have been grateful for this opportunity. Due to the financial constraints imposed by the budget this year, many efforts have been made to further reduce costs and increase support. These include changing telephone service to a more cost-effective one, using the Cardigan for news sharing rather than producing a separate library newsletter, and requesting assistance from neighboring towns whose citizens use the Library. Library patronage continued to show considerable growth. The number of library users grew by 21% this year alone.

Perhaps the most significant issue facing the Library this year was the condition of the building. Due to the ongoing fire and safety code violations that had been identified in 1996 and again this year, the newly opened downstairs area can no longer be used for anything but storage. Further, the entire Library faces the possibility of being closed down due to code violations.

With typical New England ingenuity and resolve, the Trustees, along with a number of committed citizens of Canaan, formed the Library Advisory Board (LAB). The LAB was charged to determine the best long-term strategy for the home of the Library. They diligently worked through the options and polled the townspeople.

The LAB recommended developing plans to renovate the existing building to create a permanent, safe and appropriate site for the Library. The Trustees unanimously supported the recommendation and, with the generous support of the Lions' Club, have begun the planning process to renovate the building in stages.

The Board of Trustees appreciates the help and support from the members of the Library Advisory Board, the Lions' Club, the Town of Canaan, as well as our loyal private supporters. We will continue to work together to provide high quality library and community services that are a source of pride for our town.

Respectfully Submitted,  
Beth Wolf, Chair  
Joanna Carr  
Patsy Carter  
Sue Marcoulier  
Cindy Neily  
Canaan Town Library Board of Trustees

**GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**  
**ANNUAL REPORT 2003**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP) and Grafton County ServiceLink, an information and assistance program. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 185 older residents of Canaan were served by one or more of the Council's programs offered through the Mascoma Area Senior Center:

- Older adults from Canaan enjoyed 3,976 balanced meals in the company of friends in the center's dining room.
- They received 3,779 hot, nourishing meals delivered to their homes by caring volunteers.
- Canaan residents were transported to health care providers or other community resources on 2,451 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 492 visits by a trained social worker. In addition, they contacted ServiceLink for assistance on 67 occasions.
- Canaan's citizens also volunteered to put their talents and skills to work for a better community through 4,917 hours of volunteer service.

The cost to provide GCSCC services for Canaan residents in 2003 was \$92,702.17.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Canaan's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director  
(amended 10/25/03)

### COMPARATIVE INFORMATION

From Financial Statements for GCSCC  
Fiscal Years 2002 and 2003  
October 1 - September 30

#### UNITS OF SERVICE PROVIDED

	FY 2002	FY 2003
Dining Room Meals	82,437	77,984
Home Delivered Meals	123,938	119,695
Transportation (Trips)	40,054	44,698
Adult Day Service (Hours)	13,842	15,426
Social Services (1/2 Hours)	12,176	8,192
ServiceLink contacts		940

#### COST PER UNIT OF SERVICE PROVIDED

	FY 2002	FY 2003
Congregate/Home Delivered Meals	\$ 5.70	\$ 6.10
Transportation (Trips)	\$ 10.93	\$10.57
Adult Day Service	\$ 3.11	\$ 6.11
Social Services	\$17.57	\$21.88

### **Grafton County Senior Citizens Council, Inc.**

Statistics for the Town of Canaan  
(Updated on 10/25/03)

October 1, 2002 to September 30, 2003

During the fiscal year, GCSCC served 185 Canaan residents (466 residents over 60, 2000 Census).

Services	Type of Service	Units of Service	Unit (1) Cost =	Total Cost of Service
	Congregate/Home Delivered	Meals	7,755 x \$6.10	= \$47,305.50
Transportation	Trips	2,451 x \$10.57 =	\$25,907.07	
Adult Day Service	Hours	1,188 x \$6.11 =	\$7,258.68	
Social Services	Half hours	559 x \$21.88 =	\$12,230.92	
Activities		1,195	N/A	
Chore Corps	Visits	15	N/A	
Number of Canaan volunteers: 43				
Number of Volunteer Hours: 4,917				

GCSCC cost for Canaan residents only	\$ 22,702.17
Request for Senior Services for 2003	\$ 5,680.00
Received from Town of Canaan for 2003	\$ 4,450.00
Request for Senior Services for 2004	\$ 5,680.00

### **Canaan Historic District Commission**

The Canaan Historic District is located on Canaan Street and includes properties extending from the Old North Church, southward along Canaan Street, past the Museum and Meeting House, and continuing past the Pinnacle House, to the highest point on Canaan Street. The easterly boundary is Canaan Street Lake, and the westerly boundary is a line 500 feet west of Canaan Street.

The purpose of the Historic District Commission is to:

- 1.) Preserve those elements that reflect the architectural, cultural, social, economic, and political history.
- 2.) Conserve property values
- 3.) Foster civic beauty.
- 4.) Strengthen the local economy.
- 5.) Promoting district use for the education, pleasure, and welfare of the town.

An application to the Commission is required whenever a building or structure shall be erected, reconstructed, altered, restored, moved, demolished, or changed as to use. Exceptions include repairs and interior work. Regulations and applications are available at the Town Offices, or <http://town.canaan.nh.us>.

The Commission welcomes attendance at our monthly meeting on the second Wednesday of the month at 7 PM in the Senior Center. At these meetings, we would be pleased to provide you with general guidance. However prior to formal abutter notification, we are not permitted to provide detailed project commentary.

During 2003, applications were received and public hearings were held on the following projects: 2 dormers, 1 shed, 2 decks, 1 siding, 3 roofs, and 1 foundation. A vacant lot owner sought guidance concerning a new dwelling. Additionally three regulation compliance issues were pursued. One has been favorably resolved, and two remain outstanding.

State law requires notification to residents and abutters that a hearing will be conducted to review an application. Prior to 2004, the town absorbed those legal notification costs. Effective January 2004, applicants will be charged \$25 to cover the newspaper legal notice, and \$2.67 per abutter for certified mailing.

Canaan Historic District Commission

John H. Bergeron, Chairman

Mary H. Noordsy, Secretary

Marcy Innes

Carol Majewski

Timothy Lewis, Selectmen's Representative

ANNUAL TOWN REPORT 2004  
MEETING HOUSE COMMITTEE 2004

IN 1974, THIRTY YEARS AGO, THE TOWN OF CANAAN VOTED TO ESTABLISHED THE OLD MEETING HOUSE COMMITTEE TO PLAN THE RESTORATION OF THE OLD MEETING HOUSE WITH THE OBJECTIVES OF "ACHIEVING THE BROADEST USEFULNESS TO THE TOWN WHILE GIVING DUE REGARD TO HISTORIC AUTHENTICITY, PRACTICALITY, AND AVAILABLE FUNDS".

PAST MEMBERS, AND THOSE WHO SERVE ON THE COMMITTEE TODAY, HAVE HAD, AND WILL CONTINUE TO HAVE, A COMMITMENT TO THIS CAUSE.

HISTORICALLY, A LOT HAS BEEN DONE. PRACTICALLY, THE BUILDING IS USABLE. AVAILABLE FUNDS ARE NOT YET IN HAND TO COMPLETE THE RESTORATION AS PLANNED.

WE CONTINUE TO HAVE INDIVIDUALS AND GROUPS USE THE BUILDING AND IN 2003 IT WAS RESERVED FOR FIFTEEN DIFFERENT EVENTS.

NO RESTORATION WORK WAS DONE THIS YEAR.

TRESURER'S BALANCE - JANUARY 1, 2003	\$53,809.10
INCOME	2,899.27
EXPENSES	0.00
BALANCE ON HAND - DECEMBER 31, 2003	\$56,708.37

RESPECTFULLY SUBMITTED:

JAMES R. MILLER II, CHAIRMAN  
CAROLYN BARNEY  
MARY GRIMM  
EDWARD D. MCGEE  
BENJAMIN S. YAMASHITA

THOMAS GEOGHEGAN  
FRED MAJEWSKI  
ROXANE WALDNER

**CANAAN HUMAN SERVICES DEPARTMENT  
2003**

The Human Services Department wishes to thank everyone who assisted this office in 2003. Without the support and cooperation of every Department and Town Officials this office would not have functioned as well.

We would also like to thank those individuals whom we have assisted during this past year for working off their assistance or reimbursing the town for help given to them.

This has been a very busy year for Human Services. This is due, somewhat, to the economy, cut backs in State and Federal funds and programs which have been eliminated or down sized. We all hope that 2004 is a better year for everyone that has struggled to keep up with the economy and their basic needs.

The Town was reimbursed from welfare liens and client payback, etc. in the amount of \$14,191.00 in 2003. This amount went back into the general fund for general operations of the town.

During 2003 we have assisted forty families for a total of 107 persons. The Town of Canaan paid vendors for the following services:

Rent	\$26,232.00
Food	600.00
Fuel	732.00
Electricity	2,698.00
Medical	1,031.00
Misc.	481.00

Miscellaneous covers gasoline, telephones, supplies and seminars

We look forward to working with all the Town Officers and Departments in 2004

Nelson Therriault  
Human Services Director

## CANAAN HISTORICAL SOCIETY AND MUSEUM

### 2003 REPORT

The 2003 season was a busy one at the Museum. We opened the 4<sup>th</sup> of July weekend and closed on October 24<sup>th</sup>. Our visitors from the area, across the country and abroad numbered 312.

On Friday, June 6, we had 86 forth graders from the Canaan Elementary School along with their teachers and volunteers.

This group spent the day at the Museum and Old Meeting House in observance of New Hampshire History Day. The students were very interested in the articles in the museum used by our early settlers. Several of these young people are descendant of Canaan's first families and are eager to learn about our town's history. We had seven other special openings for the following families with connections to the area. Our historian gathered information and located burial sites prior to their arrival in Canaan.

Monday, May 11, David and Nancy Stewart of Oakland, CA.

Monday, June 23, The Preston family from Springfield, MO.

Sunday, July 6, Doug and Jean Tillison of Shelbyville, Ind.

Monday, August 11, The Strycharz family from Chicopee, MA

Viola and Arthur Strycharz honeymooned at the Canaan Inn in the August of 1946.

Tuesday, August 26, Robert and Keilha Ames of Lexington, KY

Friday, September 19, The Pillsbury Family from Beaumont, Texas. Homer Pillsbury first came to Canaan in 2001.

Friday, October 24, the Pillsbury family returned and had a new grave stone set on the Knoll in the old section of the West Canaan Cemetery for Deacon Joshua Pillsbury and his family.

Again this year we had numerous items presented to the society

A picture of several members of the Indian River Grange was given by Mary Hazen.

A milk tester was donated by Neal Andrews Jr. This dates back to the 1930's and was used by Neal Sr.

Several old books were bought to the Museum by Louise Kremzner. Some of them contain clippings from old newspapers from a century ago. We received two silk top hats in the original purchase boxes dated April 1872.

One of them is collapsible and they are from 5<sup>th</sup> Ave, New York. These hats are the gift of Mr. and Mrs.

William Tansey, and belonged to Bill's family. Saturday of Old Home Day's weekend, John B. Tredinnide of Wakefield Mass, visited the Museum. He brought us two newspapers from August 1949.

These papers contained the actual account of two trains coming together head on behind the Canaan Station. John married Ann Hicks of Canaan and at the time of the train wreck he was working in the Reporter Press building on Depot Street.

Our museum historian, Donna Dunkerton, has compiled another book of Laser prints of Canaan pictures and other points of interest. Also, focal artist, Mikel Wells, loaned the society several paintings which were displayed in the museum for the summer.

On Sunday, August 3<sup>rd</sup>, the Ori Calliope was at the museum. Our visitors were entertained for the afternoon with circus music by Jack Snyder. We look forward to his return in August 2004.

At last the Snow Roller will be returned to the Museum grounds in the spring. Through the efforts of several local businesses, families and individuals the snow roller has been restored. The roller was built a century ago by Ralph Blain who lived for many years on the West farms Road.

We still have Canaan Town Histories for sale at \$76.00 plus \$5.00 if the book is mailed. These histories are reprinted from the Wallace Town History originally printed in 1910.

Please come for a visit and learn more of Canaan's Past.

Respectfully submitted:

Daniel E. Fleetham, Chairman

John Q. Ricard, Vice Chairman

Carol Bergeron, Secretary

Reggie Barney, Treasurer

## ASSESSING DEPARTMENT

Assessing 2003, again was a very busy year. We are working very closely with our monitor from the Department of Revenue Administration as well as with our assessors at Avitar Associates to achieve our certification.

Real estate sales remain very strong. The demand for residential homes and developable land is high and sales prices have increased dramatically. These sales prices are used to set the equalization ratio for our town. RSA 75:1 requires that all municipalities shall appraise all taxable property at its full and true market value – 100%. The New Hampshire Constitution, Pt 1, Article 12, 102., requires that all assessments be proportional.

For those of you who had an inventory penalty on your taxes, March is when you will be receiving your Property Inventory Form. This form needs to be returned by April 15<sup>th</sup> (there are no exceptions), in order to avoid that penalty. If you have added or removed anything from your property, please let us know on this form. It is also important to note, that if you do not return this form, you lose your right to an abatement appeal should you disagree with your property assessment. Please be sure to list all persons occupying the premises and let us know how many dogs you have. If you wish to have a receipt, fill out the receipt section and include a self-addressed stamped envelope.

If you have questions regarding your property assessment, please come in and ask to see a copy of your card. We will be happy to explain the details and help you to understand how your land is assessed and how that assessment compares equally to other properties throughout the town.

Respectfully Submitted,  
Terri Purcell



## TOWN OF CANAAN POLICE DEPARTMENT

I humbly present the Canaan Police Department's 2003 Year End Report. 2003 was a year in which the Canaan Police Department's focus shifted to a proactive policing approach. As we are at full staffing, we were able to patrol more roads in addition to the regular caseload handled by officers of the department. This increase in patrol was due to a large number of motor vehicle complaints received from citizens. In 2003, Canaan Officers stopped 2,133 motor vehicles. Most of the stops, 1008, were for speeding motorists. Of the 2,133 motor vehicle stops, Canaan Officers issued 1,653 warnings and 437 summonses. As a result of this effort, we saw a direct effect on the amount of motor vehicle accidents. In 2002, Canaan Police responded to 129 motor vehicle accidents. In 2003, despite a larger population and a snowy winter, we responded to only 76. This is a good example of what a proactive approach to issues can do for a community.

In 2003, we added Detective Chris O'Connor to our staffing. Detective O'Connor is the school resource officer in the Mascoma schools (High School, Indian River School and Canaan Elementary). I have received excellent reviews to his skills in dealing with our younger people and with the staff at the schools. Detective O'Connor has a vast background in law enforcement encompassing some 24 years. Prior to Canaan, he most recently retired as a Captain from the Hanover Police Department and served as the interim prosecutor for the Lower Grafton County Prosecutorial Association. He is an outstanding addition to our staff, an integral part of our organization, and a wonderful resource for our community. We are proud to have him aboard.

2003 also saw the graduation of two officers from the Canaan Police Department from the New Hampshire Police Standards and Training Council full time police academy. Officers Matthew Buntin and Jennifer Kamorowski both graduated from separate academies in 2003 and both distinguished themselves in the eyes of the State. Officer Buntin has since become the Department's trainer for our new Preliminary Breath Test machines, our physical fitness trainer, and an OC (Pepper Spray) instructor for our Department. The big news – Jennifer

Kamorowski became the first officer from the Canaan Police Department to graduate first in her class academically. This is an honor to our Town as the academy is very competitive academically. If you see Officer Kamorowski, please stop her and congratulate her on a job well done.

I am pleased to announce that Officers Todd Baravalle and Sam Frank were promoted to the rank of Sergeant in 2003. They have been instrumental to the agency's success this past year and have literally been my right and left arms. Both have settled into the promotions very well and are outstanding leaders for our organization.

In 2003, Chuck Conrad was added as a part time officer in 2003 and graduated from the part time academy over the fall. In the spring, Officer David LeBrun graduated from the part time academy as well. We welcome both to the Canaan Police Department and thank them and their families for the long hours of training they have gone through to get where they are today.

Other 2003 news: Canaan Police added a new RADAR unit to be used for speed enforcement. This new unit is handheld and can be used inside or outside of the vehicle. Our older units could only be used inside the cruisers. This new unit also boasts newer technology and advances in the measurement of speed. We received through a grant Preliminary Breath Test machines (PBT's). These PBT's are used roadside by officers to assist in detecting drunken drivers and are accepted by the state as evidence of the violation of Driving While Intoxicated. Obviously, this is a very serious and dangerous offense and this new tool to our arsenal is a welcome addition. Also through grant funding, Canaan Police, Fire and the FAST squad (ambulance) received homeland security equipment including gas masks, personal protective suits, a decontamination chamber, and various other items. Sergeant Todd Baravalle applied for a received this grant, which was worth over \$9,000.

If you missed us, Canaan Officers were very busy this fall assisting with road details on Route 4 and in other parts of town. The new Route 4 construction will begin again in early spring of 2004 and the construction company will

again need our assistance. I think it is important for citizens to realize that, while our cruisers are being used for this detail, the Town is bringing in an administrative fee of \$12.15 per hour *per cruiser*. This translates into quite a bit of revenue, which goes into our town's general fund. In 2004, we estimate that our outside duty details will bring in over \$40,000 in revenue for the Town.

Our statistics (attached) are in a little different format this year. This is due to the new software officers are using in our record keeping. On January 1, 2003 we began using the Crimestar software. This new system assists Officers by aiding in the retrieval of vital information, making complex entries of data and information easier (thus – less paperwork), better case management from the initial citizen report right through the court case, and more statistical reports making analysis and statistics more readily available. Officers also use this system in the cruisers during their tours of duty via laptop computers. As a result, officers spend much more time on the road and less time completing paperwork sitting in the police station.

Most recently, Canaan Police updated its radio system using phone lines that go directly to the Lebanon Police Department. This new system was a very cost effective alternative to having to purchase several new digital radios and gives officers better radio coverage when communicating with dispatchers. This new vital link to our communication system makes the job of our officers a little safer.

So there it is another year and another report. Once again, I cannot say enough about the department's administrative assistant, Ellen Wilson. She is the glue that keeps everything together here. I would also be remiss if I did not personally thank and recognize all of our officers for the wonderful work effort they put forth in 2003. They make me look good every day and I am grateful to them for overcoming adversity and working with the pride, honor and integrity that the citizens in Canaan deserve.

We look forward to 2004 as a year with new challenges and exciting possibilities. If you have any questions about our department, please take advantage of my open door policy and call me at 523-7400 or drop by our station at 52 Route 118.

Respectfully Submitted,

Timothy A. Cohen

# TOWN of CANAAN POLICE DEPARTMENT

2003 CALLS FOR SERVICE BREAK-DOWN

## Animals

Animal Bites	6
Lost Animal	53
Cruclyty	12
Loose Animal	108
All Other Animal Issues	71
<b>TOTAL</b>	<b>250</b>

## Assist

Ambulance Assist	141
Fire Assist	44
Assist Other Police Agencies	160
Assist - all other	20
<b>TOTAL</b>	<b>365</b>

## Civil Complaints

Civil Standby / Civil Issues	69
Landlord / Tenant / Neighbor Issues	7
<b>TOTAL</b>	<b>76</b>

## Community Policing Issues

House / Business Checks	1681
Special Service / Detail	169
Citizen Assist	100
Unlocks (Motor Vehicle / Residential)	96
<b>TOTAL</b>	<b>2046</b>

## Court Issues

Papers Served	100
Subpoena Served	78
All Other	10
<b>TOTAL</b>	<b>188</b>

## Crimes Against Persons

Disorderly Conduct	47
Criminal Threats	15
Shots Fired	13
Fraud	9
Theft / Shoplifting	83
Child Abuse	8
Unwanted Subject	8
Assault	37
Harassment / Stalking	64
Bad Check Cases	8
Sexual Assault	12
All Other	3
<b>TOTAL</b>	<b>307</b>

## Crimes Against Property

Criminal Mischief	74
Arson	2
Burglary	18
Criminal Trespassing	17
Littering	25
<b>TOTAL</b>	<b>136</b>

## Criminal (All Other Issues)

Arrest (General / Criminal)	251
Drug Offenses	33
Warrants Served (Arrest / Search)	31
Probation / Parole Violations	9
<b>TOTAL</b>	<b>324</b>

## Domestic Issues

Domestic Violence issues	38
Mental Issues	5
Suicide Threats	9
Illegal Possession of Weapon	7
<b>TOTAL</b>	<b>59</b>

## General Service

Message Delivery	27
Transport	24
Alarms	76
9-1-1 Hang-ups	40
Directed patrol / Requests	59
Welfare Check	46
Open Building	23
Abandoned Vehicle	29
Missing Person	17
Criminal Records / Pistol Permits	120
Road Conditions / Hazards	115
VIN Verification	65
Police Information	125
Disabled Vehicle	39
All Other	115
<b>TOTAL</b>	<b>4647</b>

## Investigative Services

Follow-up / Interview	390
Suspicious Activity	108
Citizen Fingerprinting	12
Lost / Found Property	96
All Other	73
<b>TOTAL</b>	<b>679</b>

<b><u>Juvenile</u></b>	
Tobacco Violation	11
Truancy	4
Juvenile Complaints (General / SRO)	233
Minors in Possession of Alcohol	36
Runaway	7
<b>TOTAL</b>	<b>291</b>

<b><u>Motor Vehicle Stops</u></b>	
Speeding – Summons	437
Speeding – Warning	1653
DWI / Alcohol Related	43
<b>TOTAL</b>	<b>2133</b>

<b><u>Motor Vehicle (All Other)</u></b>	
OHRV Accidents	3
Motor Vehicle Accident	76
Motor Vehicle / OHRV Complaints	208
<b>TOTAL</b>	<b>287</b>

**YEAR 2003 CALL FOR SERVICE TOTALS:**

Calls For Service:	5641
Motor Vehicle:	2420

**2003 YEARLY TOTAL        8061**

## CANAAN FIRE DEPARTMENT ANNUAL REPORT 2003

The 2003 report shows an increase in activity for the Canaan Fire Dept. The total number of runs shows a 20% increase in activity for the year. While much of the year shows periods of low levels of activity, several other months frequently contribute to increased and often intense bursts of activity. The larger areas of activity include structure fires, alarm activations, automobile accidents, small brush fires, wires down and odor investigations. We have modified our training and responses to certain types of calls as these dominate our responses.

We continue to spend time training to be able to respond to calls and have adjusted some of our equipment purchases and grant seeking to better respond to situations that are now arising. As numbers show we are frequently responding to automobile accidents and the needs to extricate people from vehicles. As a result the Canaan Fire Fighters Association in conjunction with a generous donation received from the Canaan Lions Club recently purchased a new set of extrication tools to enable us to upgrade our response to this type of call. Training will continue into the 2004 year as this equipment is being put into service.

The fire department completed training this year in search and rescue, SCBA Training, automobile extrication, 2 firefighters completed state level 2 training, wild land fire training and other classes

The Canaan Fire Fighters Association donated money and equipment to the town in the following areas \$17,000 towards the automobile extrication tools, \$420 for training classes, insurance for firefighters \$192, \$350 for lettering for the new tanker truck. The association also completed several service projects this by donating \$287 for flags for grave markers for past firefighters, \$600 for scholarships, \$100 for lights for the fire station and \$150 for ads.

The fire department has been actively seeking grants from the federal government to increase our equipment and ability to respond to various types of large scale incidents. We were fortunate to receive a grant by working with the Canaan Police Dept on a Homeland Securities Grant and the efforts of Sgt, Todd Baravalle to obtain a decontamination portable shower, supplies for decon, and suits to be used by firefighters.

Through the efforts of former town administrator Steve Iacuzzi, we were able to receive a grant for over \$15,000 enabling us to replace 11 of our SCBA bottles with new carbon fiber wrapped bottles which weigh much less. These new bottles will enable us to work more efficiently in hazardous atmospheres. We are still working on further aspects of this grant to provide materials which could be used in hazardous material and other incidents.

We would like to remind people to be extremely careful as we go into the new year with their efforts to heat homes during cold weather. Please operate any heating appliances according to the manufacturer's directions. Install and maintain your smoke detectors to insure your family's safety. Remember to use your 911 numbers on your house and in calling in emergencies. If you are building a new house or installing a new furnace please remember to get a furnace permit and have your furnace installation inspected.

We would like to thank the community for its support and our families also as they support us in our response to emergencies trainings and meetings.

The following is a summary of fire dept. calls for 2003:

Accident automobile 20	Odor Investigation 12
Accident snowmobile 1	Public assist 1
Alarm activation business 2	Search and rescue 1
Alarm Activation school 24	Smoke investigation 2
Alarm activation residence 6	Stove fire 1
Animal rescue 1	Structure fire 8
Automobile fire 2	Tree through house 1
Brush/ Grass fires 10	Trees and wires down 1
Chimney fire 3	Water leak 5
CO detector 3	Wire down 10
Equipment fire 1 Flooded basement 1	Haz Mat 1
Landing Zone DHART 1	Mutual Aid Enfield 1
Mutual Aid Grafton 3	
<b>Total 122</b>	

Respectfully submitted,  
William Bellion

Chief

## **Canaan F.A.S.T. Squad 2003 Report**

In the year 2003 the Canaan FAST Squad responded to 271 calls of those 271 calls we responded to:

29 patients involved in motor vehicle collisions

30 bone injuries

18 drug, alcohol or behavioral patents

8 falls

8 lacerations

3 snowmobile accidents

23 associated with Canaan Speedway

1 Ridge Runners Hill climb accident

And 157 general medical calls

Canaan FAST Squad had 215 Transports

56 No Transports

We would like to thank the Canaan Fire Department and the Canaan Police Department for their assistance on many of these calls. Canaan Fire, Police and Ambulance have become a well-organized response team.

Sincerely,

Carol Goodman  
President-Canaan FAST Inc.

### **ROAD AGENT REPORT**

First of all I would like to thank the highway crew for all the excellent work they have done over the past six months while I have been road agent.

We have graded all the dirt roads several times over the past six months, also putting down calcium chloride to control the dust. We hauled 4000 yards of winter sand and 3000 yards of gravel. We also ditched several roads and graveled approximately one to one and a half miles on Turnpike Road. We filled several pot holes on the asphalt roads.

We have had an extraordinary winter with two major snow storms in December and then heavy rains causing a lot of ice and flooding problems.

I would like to thank the public for their patience over the last six months. We have been down two men and we can only do what money allows us to do. Also, I would like to thank the town mechanic for all his hard work keeping our equipment running during these hard times.

Respectfully submitted,

Larry R. Labelle  
Road Agent

### **WATER/SEWER STUDY ADVISORY COMMITTEE**

Our committee was created by the board of selectmen, who are the Water Sewer Commissioners. The charge of our committee is to take the issues dealing with Water and Sewer Departments that are given to us by the board, study them and then give a written advisory report to the board who must make the final decisions. We meet the 4th Monday of the month at 6 PM at the fire station. All meetings are open to the public and they are posted in the Selectman's office along with the minutes of each meeting

The town voted to have a study done involving the Water and Sewer Departments. The contract for that study was awarded to the engineering firm of Hoyle, Tanner & Associates. The final study of the sewer system is now complete along with a rough draft of the water system study. The reports have been given to the town. Our committee has made a commitment to the Board of Selectmen to study these reports and make written recommendations to them. Copies of these reports are available for review in the town office. Our study has already started.. We thank the Board of Selectmen for the trust they have placed in us and all the cooperation they have given us. Working with the board, system operators, State officials, and the engineering firm of Hoyle Tanner & Associates, plus the input from the citizens of Canaan at our meetings, our committee feels very confident that working together will not only lead to a better Water / Sewer system but inspire this type of cooperative venture in dealing with other problems in Canaan.

Milt Wilson, Chairperson

Mark Simons John Ricard Jim Miller Jay Waldner Wally Medeiros Bill MacDonald Lee Hennessy



## MASCOMA VALLEY 4-H ANNUAL REPORT

Mascoma Valley 4-H has many different types of activities to offer kids, from gardening to small engine repair and woodworking. It has a history that dates back to the 1920's when it was first chartered.

Through the years there have been many volunteers that have donated their time to teach life skills and values to the kids that will last a lifetime. We are one of just a few 4-H clubs in the state to have our own clubhouse to hold our monthly meetings (held on the first Monday of every month) and club activities. The leaders for Mascoma 4-H are Todd Darling Al Posnanski and Skip Pendleton. The Club Officers are, Simon Pendleton – President, Nathan Darling – Vice President, Kyle Bean – Secretary, Gradon Legg – Treasurer, Adam Bean – Reporter, Patrick Adams – Historian.

Besides providing youth development, 4-H is involved in community services such as Red Cross blood drives, beautification and upkeep of Schofield Cemetery, bulb planting at Well's Cemetery, Christmas caroling to seniors and our annual road side cleanup as well as various other community services.

Patrick Adams  
Historian



## GOOSE POND LAKE ASSOCIATION

Lake residents and property owners formed the Goose Pond Lake Association (GPLA) as a New Hampshire non-profit corporation in 1987. The purpose was to "conserve, protect and/or improve water quality, natural shoreline, plant and animal life, scenic beauty, tranquility and all other natural resources as they pertain to the welfare and interest of Goose Pond." Membership is currently over 100 families. GPLA activities are managed by a steering committee elected by the general membership at the annual meeting in July.

In 1989, the GPLA started a water-testing program as part of the UNH Lakes Lay Monitoring Program. This program tests the general lake condition during the spring/summer/fall of each year. This was supplemented by a watershed analysis from December 1998-September 2000 to provide an assessment of the entire Goose Pond watershed. The testing and analysis show that Goose Pond is healthy and the water quality is high. However, care is required in new shoreline development because of the steep slopes.

In 1997, the GPLA negotiated an agreement with the state to stabilize the summer water level to minimize shoreline erosion and to simplify dock use and maintenance.

Each summer since 1997, the GPLA has arranged for a portable toilet facility at "The Acre" boat launch and public swimming area. Initial costs were paid by GPLA; costs are now shared by the Town of Canaan and State of NH.

During 2003, the following significant activities took place:

The water-testing program was expanded with the use of the new dissolved oxygen/conductivity meter we purchased with Mascoma Savings Bank Foundation grant funds and a generous \$600 donation from GPLA members Mike and Allison Riese. The meter will be used to measure dissolved oxygen concentration at the deep part of the pond and to measure conductivity along the shoreline and in tributary streams. This should help us identify potential sources of pollution entering the pond.

We continued our mercury-testing program by delivering four fish to the NH Department of Environmental Services for testing.

We continued our program to keep invasive plants out of Goose Pond. Through the federally funded Lake Host program, trained Lake Hosts (GPLA members) were stationed at the boat launch to interview boat owners and to inspect boats entering and leaving the lake. Emphasis was on educating boat owners so that they would self inspect their boats and, thus, prevent milfoil or other invasive plants from entering the lake. None of the inspected boats carried invasive plants. However, the program has found invasive plants in a number of other lakes.

The Weed Watcher Survey that we started in 2002 now has 17 volunteer teams surveying assigned areas on Goose Pond monthly from May-September to look for invasive plants. Suspicious plants are sent to NH Department of Environmental Services for identification

Purple loosestrife continues to return along parts of the shoreline. Residents are manually removing plants to date. Hopefully, we can avoid needing chemical or biological measures.

We successfully petitioned the NH Department of Safety to establish a No Wake Zone in the vicinity of the Narrows, Boat Launch and swimming area at The Acre. The reduced boat speeds will make it safer for swimmers and help reduce the erosion along the shore in this area.

The GPLA is currently working with the Canaan Conservation Commission and the NH Department of Environmental Services to correct the erosion problems at The Acre. A wetlands permit application for the work required has been submitted and is currently being reviewed by DES

#### 2003-2004 Steering Committee

Dave Barney, Canaan, Chairman

Phil Ferneau, Canaan, Vice-Chairman

Pauline Saunders, Canaan/Etna, Secretary

Rick Nothnagel, Canaan/Hanover

Eric Sailer, Canaan/Lyme

Joan Garipay, Canaan/Hanover, Ex Officio

---

# Vachon, Clukay & Co., PC

---

Certified Public Accountants

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectman  
Town of Canaan, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Canaan, New Hampshire for the year ended December 31, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Canaan, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

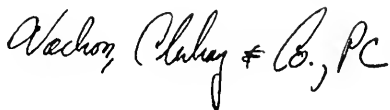
As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

As described in Note 1, the Town has recognized tax revenues of \$332,558 in its General Fund which were not received in cash within sixty days of year end as required by accounting principles generally accepted in the United States of America (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in an increase in the undesignated General Fund deficit from (\$316,417) to (\$648,975), would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of Canaan, New Hampshire as of December 31, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Canaan, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 6, 2003, on our consideration of the Town of Canaan, New Hampshire's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

A handwritten signature in cursive script that reads "Wachon, Chisley & Co., PC".

March 6, 2003

---

# Vachon, Clukay & Co., PC

---

*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## **Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of General Purpose Financial Statements Performed in Accordance With *Government Auditing Standards***

To the Board of Selectman  
Town of Canaan, New Hampshire

We have audited the general purpose financial statements of the Town of Canaan, New Hampshire as of and for the year ended December 31, 2002 and have issued our report thereon dated March 6, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

### *Compliance*

As part of obtaining reasonable assurance about whether the Town of Canaan's general purpose financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect of the determination of general purpose financial statement amounts. However providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### *Internal Control Over Financial Reporting*

In planning and performing our audit, we considered the Town of Canaan, New Hampshire's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Town of Canaan, New Hampshire's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements.

## CASH RECONCILIATIONS

### *Observation*

During our audit, we noted that the cash and investment balances in the general ledger did not reflect the balances at year end per the Treasurer. The total cash and investment balance in the general ledger differed from the Treasurer's figures by approximately \$330,000 in the General Fund. We were able to reconcile the cash balances within an immaterial amount.

### *Implication*

Internal controls over cash are weakened when the reconciliation process is not completed. Although bank reconciliations were prepared, they were not reconciled to the balance carried in the Town's general ledger. Errors or mispostings can remain undetected if the reconciliation process is not fully completed through the general ledger balance.

### *Recommendation*

We recommend that the Town personnel reconcile the general ledger accounts on a monthly basis to detect any errors or omissions and to maintain control over recorded account balances. The cash and investment balances should be reconciled to the Treasurer so that all miscellaneous items such as interest income, payroll withholding transfers, bank charges and insufficient checks can be recorded in the general ledger. This will ensure an accurate financial position of the Town will be available upon which the Selectmen may make sound business decisions.

\*\*\*\*\*

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable condition described above is not a material weakness.

We also noted other matters involving the internal control structure and its operation that we have reported to the management of the Town of Canaan, New Hampshire in a separate letter dated March 6, 2003.

This report is intended solely for the information of management and the United States Department of Agriculture - Rural Development and is not intended to be and should not be used by anyone other than these specified parties.

*Wachter, Chelley & Co., PC*

March 6, 2003

Schedule 5  
**TOWN OF CANAAN, NEW HAMPSHIRE**  
Schedule of Revenues and Other Financing Sources  
Budget and Actual (Budgetary Basis) - General Fund  
For the Year Ended December 31, 2002

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b>REVENUES:</b>			
<b>Taxes:</b>			
Property taxes	\$ 835,754	\$ 765,170	\$ (70,584)
Yield taxes	45,365	20,539	(24,826)
Land use change taxes	18,138	4,588	(13,550)
Excavation activity taxes	1,543	783	(760)
Other taxes	172,629		(172,629)
Interest and penalties	108,062	52,267	(55,795)
Total Taxes	<u>1,181,491</u>	<u>843,347</u>	<u>(338,144)</u>
<b>Licenses and Permits:</b>			
Business licenses and permits	17,462	1,510	(15,952)
Motor vehicle permits	544,418	466,861	(77,557)
Building permits	17,469	11,379	(6,090)
Other licenses and permits	16,376	5,376	(11,000)
Total Licenses and Permits	<u>595,725</u>	<u>485,126</u>	<u>(110,599)</u>
<b>Intergovernmental Revenues:</b>			
State shared revenues	37,404	37,199	(205)
Meals and rooms distribution	95,716	95,716	-
Highway block grant	123,291	123,291	-
State and federal forest land	413		(413)
Resource officer grant		31,228	31,228
Agricultural grant		2,500	2,500
Total Intergovernmental Revenues	<u>256,824</u>	<u>289,934</u>	<u>33,110</u>
<b>Charges for Service:</b>			
Income from departments	106,185	56,358	(49,827)
Total Charges for Service	<u>106,185</u>	<u>56,358</u>	<u>(49,827)</u>
<b>Miscellaneous Revenues:</b>			
Interest on deposits	32,000	11,867	(20,133)
Trust Fund income		21,299	21,299
Sale of Town property	68,688	1,718	(66,970)
Miscellaneous	35,135	12,687	(22,448)
Total Miscellaneous Revenues	<u>135,823</u>	<u>47,571</u>	<u>(88,252)</u>
<b>Total Revenues</b>	<b><u>\$ 2,276,048</u></b>	<b><u>\$ 1,722,336</u></b>	<b><u>\$ (553,712)</u></b>



## Schedule 6

## TOWN OF CANAAN, NEW HAMPSHIRE

Schedule of Expenditures and Other Financing Uses  
 Budget and Actual (Budgetary Basis) - General Fund  
 For the Year Ended December 31, 2002

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
EXPENDITURES:			
Current:			
General Government:			
Executive	\$ 77,502	\$ 72,554	\$ 4,948
Elections and registration	42,315	45,056	(2,741)
Financial administration	28,750	29,046	(296)
Cemeteries	25,448	25,270	178
General government buildings	84,773	64,390	20,383
Reappraisal	41,455	61,695	(20,240)
Planning board and zoning	1		1
Legal	10,000	27,934	(17,934)
Insurance	35,000	30,801	4,199
Advertising and regional associations	21,695	21,958	(263)
Other general government	126,398	119,026	7,372
Personnel administration	378,263	283,511	94,752
Total General Government	<u>871,600</u>	<u>781,241</u>	<u>90,359</u>
Public Safety:			
Police department	282,863	293,957	(11,094)
Fire department	48,767	30,615	18,152
Building inspection	35,420	35,617	(197)
Ambulance	18,750	24,981	(6,231)
Emergency Management	1		1
Total Public Safety	<u>385,801</u>	<u>385,170</u>	<u>631</u>
Highways and Streets:			
General highway department expenses	478,507	571,149	(92,642)
Bridges	1		1
Street lighting	13,200	5,445	7,755
Total Highways and Streets	<u>491,708</u>	<u>576,594</u>	<u>(84,886)</u>
Sanitation:			
Administration	21,538	23,652	(2,114)
Solid waste collection	3,750	2,037	1,713
Solid waste disposal	81,600	98,469	(16,869)
Total Sanitation	<u>106,888</u>	<u>124,158</u>	<u>(17,270)</u>
Health and Welfare:			
Health	1		1
Animal control	500	420	80
Welfare administration	4,500	4,778	(278)
General assistance	25,000	17,765	7,235
Health agencies	13,836	14,737	(901)
Total Health and Welfare	<u>43,837</u>	<u>37,700</u>	<u>6,137</u>

## Schedule 6

**TOWN OF CANAAN, NEW HAMPSHIRE**

## Schedule of Expenditures and Other Financing Uses

## Budget and Actual (Budgetary Basis) - General Fund (Continued)

For the Year Ended December 31, 2002

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
EXPENDITURES:			
Current:			
Culture and Recreation:			
Parks and recreation	33,117	26,324	6,793
Memorial Day	100	100	-
Old Home Day	1,000	1,000	-
Conservation commission	<u>1</u>	<u>152</u>	<u>(151)</u>
Total Culture and Recreation	<u>34,218</u>	<u>27,576</u>	<u>6,642</u>
Capital Outlay:			
Land and improvements	50,001	49,329	672
Vehicles and equipment	119,384	137,228	(17,844)
Buildings	1	6,200	(6,199)
Improvements other than buildings	<u>1</u>	<u>1</u>	<u>1</u>
Total Capital Outlay	<u>169,387</u>	<u>192,757</u>	<u>(23,370)</u>
Debt Service:			
Principal on debt	4,422	4,422	-
Interest on long-term debt	9,530	9,530	-
Interest on tax anticipation notes	<u>18,000</u>	<u>473</u>	<u>17,527</u>
Total Debt Service	<u>31,952</u>	<u>14,425</u>	<u>17,527</u>
Total Expenditures	<u>2,135,391</u>	<u>2,139,621</u>	<u>(4,230)</u>
OTHER FINANCING USES:			
Operating Transfers Out:			
Transfers to special revenue funds:			
Canaan Town Library Fund	80,167	80,167	-
Transfers to proprietary funds:			
Water Enterprise Fund	27,736	22,189	5,547
Sewer Enterprise Fund	32,935	32,935	-
Transfers to expendable trust funds:			
Transfers to capital reserve funds	2,500	2,500	-
Transfers to other expendable trust funds	<u>5,000</u>	<u>5,000</u>	<u>-</u>
Total Other Financing Uses	<u>148,338</u>	<u>142,791</u>	<u>5,547</u>
Total Expenditures and Other Financing Uses	<u>\$ 2,283,729</u>	<u>\$ 2,282,412</u>	<u>\$ 1,317</u>

**Town of Canaan – Treasurer's Report  
2003**

Reference	Account #	Beginning Balance 12/31/2002	Ending Balance 12/31/2003
Checking/Sweeps	323500830	\$996,058.47	\$1,217,387.13
Fleet General Savings	9391342825	\$966.26	\$977.80
NH Deposit Investment Pool	NH0104750001	\$15,323.37	\$15,447.20
Service Credit Union CD		\$9.45	\$9.45
New Water & Sewer	3300632884	\$248,397.74	\$378,095.19
Water & Sewer Checking	326513841	\$131,913.09	\$13,571.35
Housing Rehab Reimbursement	355003106	\$1,606.86	\$9,309.00
NH Deposit Investment Pool	NH0104750002	\$14,437.89	\$14,554.59
Intransit		\$68.63	
<b>Receipts:</b>			
	Selectmen	\$1,163,602.52	
	Tax Collector	\$5,241,463.46	
	Town Clerk	\$506,977.80	
	Water & Sewer	\$106,175.13	
	Investment income	\$9,087.89	
<b>Disbursements:</b>			
	Adjusted Manifests	-\$6,758,736.85	
		\$1,679,351.71	
			\$1,679,351.71

Signed:

Date:

\_\_\_\_\_  
Helen Locke,  
Treasurer

# **Canaan Conservation Commission**

## **Treasurer's Annual Report - 2003**

Reference	Account #	Beginning Balance	Ending Balance
		12/31/2002	12/31/2002
NH Deposit Investment Pool	NH0104750003	\$14,219.43	\$13,933.85
Service Credit Union Savings	26000112	\$103.85	\$104.81
Service Credit Union Checking	9391342825	\$172.30	\$177.41
Receipts:			
	Article 14 Proceeds	\$0.00	
	Route 4 Project	\$490.00	
	Interest	\$0.96	
	Investment income	\$114.42	
Disbursements:			
	Goose Pond Lake Assoc.	-\$884.89	
		\$14,216.07	
			\$14,216.07

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

Note: \$5,000 is still due from the  
50% up to a max of \$5,000 of  
Land Use Change Tax collected  
in 2003 as voted on Article 4 of  
the 3/12/2002 Town Meeting.

# TOWN OF CANAAN CAPITAL RESERVE FUNDS AS OF 12/31/03

CAPITAL RESERVE FUNDS	Beg Bal.	Added	Paid	Interest	End Bal.
Sewer Fund	\$32,716.93			\$264.31	32981.24
Fire Truck Fund	\$73,315.31			\$592.38	73907.69
Fire House Fund	\$171.48			\$0.06	171.54
Revaluation Fund	\$12,591.49			\$101.65	12693.14
Highway Garage Fund	\$4,921.90			\$39.81	4961.71
Library Renovation Fund	\$225.04			\$1.77	226.81
New Hwy Equip Fund	\$5,115.52			\$41.37	5156.89
Town Office Renovations	\$3,417.75			\$27.38	3445.13
Landfill Closure	\$73,601.15		6650.22	\$570.68	67521.61
Road Const Maintenance	\$6,960.32			\$56.29	7016.61
<b>TOTALS-TOWN</b>	<b>\$213,036.89</b>	<b>\$0.00</b>	<b>\$6,650.22</b>	<b>\$1,695.70</b>	<b>\$208,082.37</b>
<b>EXPENDABLE FUNDS</b>					
Williams Field Fund	\$13,462.30		\$3,158.31	\$99.19	\$10,403.18
Cemetery Maint. Fund	\$16,039.69	\$3,250.00		\$138.21	\$19,427.90
<b>TOTALS</b>	<b>\$29,501.99</b>	<b>\$3,250.00</b>	<b>\$3,158.31</b>	<b>\$237.40</b>	<b>\$29,831.08</b>
<b>MVRHS Scholarships</b>	<b>\$50,656.90</b>	<b>\$4,367.53</b>	<b>\$200.00</b>	<b>\$426.21</b>	<b>\$55,250.64</b>
<b>MVRHS FUNDS</b>					
Facilities Const & Reconst.	\$109,267.51			\$883.01	\$110,150.52
Special Education Fund	\$20,325.68			\$164.32	\$20,490.00
Fire Sprinklers-MVRHS	\$50,064.96			\$404.47	\$50,469.43
Accreditation Activities	\$10,012.99			\$80.89	\$10,093.88
Computers & Comp. A/C	\$35,045.52			\$283.03	\$35,328.55
<b>TOTALS - MVRHS</b>	<b>\$224,716.66</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,815.72</b>	<b>\$226,532.38</b>
<b>GRAND TOTAL</b>	<b>\$517,912.44</b>	<b>\$7,617.53</b>	<b>\$10,008.53</b>	<b>\$4,175.03</b>	<b>\$519,696.47</b>

Funds are on deposit in the New Hampshire Public Deposit Investment Pool

<b>MVRHS Scholarship Fund</b>	<b>12/31/2002</b>	<b>Cont.</b>	<b>W/D</b>	<b>Interest</b>	<b>12/31/2003</b>
Canaan Fairgrounds	\$1917.05	-	-	\$15.83	\$1932.88
Richard Cardozza	11210.47	-	-	90.72	11301.19
Lyle Clough	6408.63	\$957.53	-	58.11	7424.27
Dow/Zizza	712.65	-	-	5.54	718.19
Mont Calm Grange	545.36	-	-	3.83	549.19
B.Hill/Ryan Mem.	7007.89	2500.00	-	66.92	9574.81
Dick Moulton	1293.55	-	\$100.00	9.37	1202.92
Kathy Gambell	5176.95	-	-	41.99	5218.94
Calvin Hackman	10185.80	-	100.00	81.88	10167.68
Ryan Jeffrey Labrie	3607.52	710.00	-	30.51	4348.03
Francis J. Bushee	1016.40	-	-	8.43	1024.83
Indian River Grange	1524.60	200.00	-	13.08	1737.68
Katie Lynn Bassett	50.03	-	-	-	50.03
<b>TOTALS</b>	<b>\$50656.90</b>	<b>\$4367.53</b>	<b>\$200.00</b>	<b>\$426.21</b>	<b>\$55250.64</b>



Creating  
Wealth  
Managing  
Wealth

January 15, 2004

Canaan Trustees of Trust Funds  
Cynthia H. Neily  
19 Ballfield Road  
Canaan NH 03741

10 South Main St

Re: Canaan Trustee of Trust Fund Account #5233000094

Hanover, NH

Dear Mrs. Neily:

03755-2053

I hope this letter finds you well and staying warm with the cold weather we have been having.

603 643 6509

You will receive under separate cover (sent to Maxine Therriault) a check in the amount of \$18,370.80 for reimbursement of cemetery expenses for the year 2003. There was insufficient income cash in some of the cemetery accounts to completely fill the original request of \$19,738.11. At your request the net income was remitted. A list of the breakdown of the total reimbursement is as follows:

fax 603 643 1621

Wells	\$11000.84
Canaan Street	\$ 5242.70
Wells Annex	\$ 321.25
Sawyer Hill	\$ 353.72
South Road	\$ 1020.79
West Farms	\$ 235.75
Cobble Hill	\$ 0.00
Birch Corner	\$ 0.00
Atwell-Jones	\$ 54.74
Schofield	\$ --
St. Mary's	\$ 141.01

If you have any questions or concerns regarding this matter please do not hesitate to contact Debbie Ritter.

Sincerely,

Lynne Johnston  
Wealth Associate to  
Debora Ritter

/lmj

### **Water/Sewer Department 2003 Report**

#### **Customer Base**

Services	Number of Customers
Both Water/Sewer	131
Just water	64
Total	195

#### **Property Schedule**

Property	Map #	Lot #	Value
Sewage Plant	15	42	\$152,500.
Sewage Pump House	15A	39	\$ 7,900.
Water Pump/Filtration Plant	01-D	40A	\$130,500
Total			\$290,900.

#### **Water/Sewer Revenues 2003**

Water User Fees	\$52,630.29
Sewer User Charges	\$48,747.69
Water Services Charges	\$ 2,101.52
Sewer Service Charges	\$ 164.80
Septage Fees	\$ 2,820.00
Total Revenues	\$106,464.30



**DEPARTMENT OF REVENUE ADMINISTRATION**  
**Municipal Finance Bureau**  
**2003 Tax Rate Calculation**

**TOWN/CITY: CANAAN**

Gross Appropriations	2,392,642
Less: Revenues	874,212
Less: Shared Revenues	15,013
Add: Overlay	128,661
War Service Credits	29,400

Net Town Appropriation	1,661,478
Special Adjustment	0

Approved Town/City Tax Effort	1,661,478
-------------------------------	-----------

**TOWN RATE**  
8.03

**SCHOOL PORTION**

Net Local School Budget (Gross Approp. - Revenue)	0
Regional School Apportionment	4,989,558
Less: Adequate Education Grant	(1,782,947)
State Education Taxes	(855,723)

Approved School(s) Tax Effort	2,350,888
-------------------------------	-----------

**LOCAL SCHOOL RATE**  
11.35

**STATE EDUCATION TAXES**

Equalized Valuation(no utilities) x	\$4.92
173,927,473	855,723
Divide by Local Assessed Valuation (no utilities)	
202,226,768	
Excess State Education Taxes to be Remitted to State	
Pay to State →	0

**STATE SCHOOL RATE**  
4.23

**COUNTY PORTION**

Due to County	312,114
Less: Shared Revenues	(3,017)

Approved County Tax Effort	309,097
----------------------------	---------

**COUNTY RATE**  
1.49

**TOTAL RATE**  
25.10

Total Property Taxes Assessed	5,177,186
Less: War Service Credits	(29,400)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>5,147,786</b>

**PROOF OF RATE**

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	4.23	855,723
All Other Taxes	20.87	4,321,463
		5,177,186

**TRC#**  
**198**

**TRC#**  
**198**

TAX COLLECTOR'S REPORT

For the Municipality of TOWN OF CANAAN Year Ending 12/31/2003

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		2003	PRIOR LEVIES		
			2002	2001	2000+
Property Taxes	#3110	xxxxxx	\$ 366,772.97	\$ 3,105.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 6,026.34	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 575.15	\$ 0.00	\$ 16.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 191.20	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 25,363.60	\$ 473.00	\$ 2,073.79
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
		xxxxxx			
		xxxxxx			

TAXES COMMITTED THIS FISCAL YEAR				FOR DRA USE ONLY
Property Taxes	#3110	\$ 5,159,822.00	\$ 0.00	
Resident Taxes	#3180	\$ 0.00	\$ 0.00	
Land Use Change Taxes	#3120	\$ 37,583.81	\$ 0.00	
Timber Yield Taxes	#3185	\$ 0.00	\$ 28,941.97	
Excavation Tax @ \$.02/yd	#3187	\$ 540.64	\$ 0.00	
Utility Charges	#3189	\$ 81,128.27	\$ 0.00	
Betterment Taxes		\$ 0.00	\$ 0.00	

OVERPAYMENTS

Remainig From Prior Year		\$ 0.00			
New This Fiscal Year		\$ 12,902.92			
Interest - Late Tax	#3190	\$ 4,754.16	\$ 22,649.19	\$ 486.44	\$ 2,006.93
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 5,296,731.80	\$ 450,520.42	\$ 4,064.44	\$ 4,096.72

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of TOWN OF CANAAN Year Ending 12/31/2003

CREDITS

REMITTED TO TREASURER	2003	PRIOR LEVIES		
		2002	2001	2000+
Property Taxes	\$ 4,749,920.65	\$ 235,479.07	\$ 2,705.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 31,960.98	\$ 6,026.34	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 25,661.35	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 4,754.16	\$ 22,649.19	\$ 486.44	\$ 2,006.93
Excavation Tax @ \$.02/yd	\$ 500.64	\$ 191.20	\$ 0.00	\$ 0.00
Utility Charges	\$ 80,575.07	\$ 24,922.60	\$ 141.00	\$ 169.00
Converted To Liens (Principal only)	\$ 0.00	\$ 126,786.90	\$ 732.00	\$ 1,920.79
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

ABATEMENTS MADE

Property Taxes	\$ 6,165.90	\$ 4,747.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 5,583.26	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 870.93	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 40.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 353.20	\$ 121.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 3,504.00	\$ 20.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 400,251.45	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 39.57	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 2,984.84	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 180.00	\$ 60.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Remaining Overpayments - Prior Yrs.	\$ 0.00			
Remaining Overpayments - This Year	\$ 136.40			
This Years' Overpayments Returned	\$ 12,766.52			
Prior Years' Overpayments Returned	\$ 0.00			
TOTAL CREDITS	\$ 5,296,731.80	\$ 450,520.42	\$ 4,064.44	\$ 4,096.72

TAX COLLECTOR'S REPORT

For the Municipality of TOWN OF CANAAN Year Ending 12/31/2003

DEBITS

UNREDEEMED & EXECUTED LIENS	2003	PRIOR LEVIES		
		2002	2001	2000+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 90,147.47	\$ 59,601.49
Liens Executed During FY	\$ 0.00	\$ 142,917.84	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00		
Interst & Costs Collected	\$ 0.00	\$ 3,253.51	\$ 7,043.52	\$ 20,919.60
TOTAL LIEN DEBITS	\$ 0.00	\$ 146,171.35	\$ 97,190.99	\$ 80,521.09

CREDITS

REMITTED TO TREASURER		2003	PRIOR LEVIES		
			2002	2001	2000+
Redemptions		\$ 0.00	\$ 40,146.00	\$ 32,141.28	\$ 56,537.07
Interest & Costs Collected	#3190	\$ 0.00	\$ 3,253.51	\$ 7,043.52	\$ 20,919.60
Abatements of Unredeemed Liens		\$ 0.00	\$ 3,543.96	\$ 5,355.61	\$ 737.02
Liens Deeded to Municipality		\$ 0.00	\$ 5,837.69	\$ 5,257.08	\$ 2,138.70
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 93,390.19	\$ 47,393.50	\$ 188.70
Unredcemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS		\$ 0.00	\$ 146,171.35	\$ 97,190.99	\$ 80,521.09

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? \_\_\_\_\_

TAX COLLECTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Ed Morse

**REPORT OF THE TOWN CLERK  
YEAR ENDING DECEMBER 31, 2003**

VEHICLE REGISTRATIONS-----	5068-----	\$ 485,094.80
TITLES & MISC. FEES-----	\$	2,362.00
MUNICIPAL AGENT FEES-----	\$	10,548.00
DOG LICENSE FEES-----	\$	3758.00
DOG FINES-----	\$	175.00
VITAL RECORD FEES-----	\$	568.00
MARRIAGE LICENSE FEES-----	\$	1125.00
UCC.FEES-----	\$	1688.00
TOTAL RECEIPTS-----	\$	505,318.80
REMITTANCE TO TREASURER---	\$	505,318.80

**Edward C. Morse Town Clerk/Tax Collector**

TOWN OF CANAAN  
BIRTHS-2003

DATE	PLACE	NAME	FATHER	MOTHER
1/10/2003	LEBANON, NH	LIAM MICHAEL GRIFFIN	MICHAEL GRIFFIN	BRENDA GRIFFIN
1/14/2003	LEBANON, NH	ANJA YTJE HARMS	JOEL HARMS	LYDIA HARMS
1/14/2003	LEBANON, NH	REMY SAWYER LAMBERT	JAMES LAMBERT	KATHLEEN LAMBERT
1/22/2003	LEBANON, NH	NOAH JAMES LECUYER	MATTHEW LECUYER	ANDREA LECUYER
2/12/2003	LEBANON, NH	JAEDEN DANIEL BISON	JOHN BISON	HEIDI BISON
3/2/2003	LEBANON, NH	ELIJAH THOMAS LAQUERRE	TODD LAQUERRE	RAE-ANN LAQUERRE
3/6/2003	LEBANON, NH	JOHN FRANCIS DUFFY	JAMES DUFFY	COLLEEN DUFFY
3/16/2003	LEBANON, NH	SAMANTHA RUTH JARVIS	PHILIP JARVIS	MICHELLE JARVIS
3/26/2003	LEBANON, NH	OLIVA ROSE CLIFFORD	MARK CLIFFORD	LEEANN CLIFFORD
3/27/2003	LEBANON, NH	MURPHY CORMAC FEELEY	RYAN FEELEY	CHRISTINE FEELEY
4/8/2003	LEBANON, NH	ASHLYN LEE MCGOWAN	DARREN MCGOWAN	KAREN MCGOWAN
4/21/2003	LEBANON, NH	TY ADAM BICKFORD	ARTHUR BICKFORD	SYLVIA BICKFORD
4/29/2003	LEBANON, NH	LINDSEY MORGAN HAYDEN	DOUGLAS HAYDEN	KIMBERLY HAYDEN
5/7/2003	LEBANON, NH	COLIN CHARLES NASPINSKY	SCOTT NASPINSKY	DEBORAH NASPINSKY
5/22/2003	LEBANON, NH	ELIZABETH BELLE GAGNE	KEVIN GAGNE	MARION GAGNE
6/2/2003	LEBANON, NH	MADELYN JUDITH SMITH	TRAVIS SMITH	JAMIE SMITH
6/10/2003	LEBANON, NH	JARED MATTHEW SMITH	KENNETH SMITH	BETHANY SMITH
6/22/2003	LEBANON, NH	TALIA MICHELLE DESPRES	ERIC DESPRES	REBECCA DESPRES
8/10/2003	LEBANON, NH	TAYLOR MATHEW WHITCOMB	TIMOTHY WHITCOMB	MANDY WHITCOMB
8/19/2003	LEBANON, NH	KIELEY JEAN BOARDMAN	JESSE BOARDMAN	LISA BOARDMAN
8/30/2003	LEBANON, NH	MICHAEL LAWRENCE EVANS	MITCHEL EVANS	SARA EVANS
8/30/2003	LEBANON, NH	JOSHUA MITCHELL EVANS	MITCHEL EVANS	SARA EVANS
10/23/2003	LEBANON, NH	SHANNAN MARRIE CHENEY	DAVID CHENEY	ROSE VICK
12/10/2003	LEBANON, NH	JOSHUA STEPHEN MERCHANT	BERTRAM MERCHANT	CARLI MERCHANT

# TOWN OF CANAAN

## DEATHS-2003

DATE	PLACE	NAME	FATHER	MOTHER
9/13/2002	WRJ, VT	CHAUNCEY SMITH	CARLTON SMITH	IDA BARSETT
1/19/2003	LEBANON, NH	LARRY M. SLEEPER	LEE SLEEPER	ADA MORSE
1/29/2003	HANOVER, NH	THERESA J. FLEETHAM	JOHN BOYLE	SARAH BOYLE
2/12/2003	MANCHESTER, NH	MARGUERITE S. SHUTTLEWORTH	PATRICK COYLE	MILDRED WELCH
3/8/2003	BENNINGTON, VT	SIBYL F. GAMBELL	NOT LISTED	NOT LISTED
3/8/2003	LEBANON, NH	JAMES W. SOUSA	WILFRED SOUSA	LOTTIE LASHUA
5/3/2003	LEBANON, NH	STEPHAN R. MOODY	KENNETH MOODY	MARION WHITCHER
5/19/2003	LEBANON, NH	LEE H. MOSES SR	CHARLES MOSES	LILLIE TUCKER
6/5/2003	CANAAN	ELIZABETH M. WILSON	ALBERT F. WILSON	GLADYS WHITTIER
6/19/2003	LEBANON, NH	DORIS E. BUCKMAN	EDWIN BACON	BERTHA RANNEY
6/29/2003	LEBANON, NH	RAYMOND J. KILTON	JAMES KILTON	INEZ ROBIE
7/17/2003	LEBANON, NH	JUDITH L. COUTERMARSH	CHINNE MILLER	MARION SPEAR
8/2/2003	LEBANON, NH	ROBERT H. WITHINGTON	HERBERT WITHINGTON	JULIA STEVENS
8/4/2003	LEBANON, NH	PATRICIA T. KILTON	JAMES BALLUFF	MARGARET MRAZ
8/23/2003	LEBANON, NH	EDWIN TRASK	FRANK TRASK	NATALIE PERRY
10/26/2003	CANAAN	ELIZABETH A. COLEMAN	JAMES SILVER	MARION SILVER
10/29/2003	LEBANON, NH	LESLIE HACKEMAN	JOHN HACKEMAN	NELLIE ROWE
11/1/2003	BRIDGEPORT, CT	FRANK WOLFSON	ALTON WOLFSON	GRACE BUTMAN
11/6/2003	WRJ, VT	WILLIAM TANSEY	JAMES J. TANSEY	CLARA DUCHESNE
11/24/2003	HANOVER, NH	DOROTHY DOW	MYRL WEBSTER	CHRISTIAN BELL
12/5/2003	CANAAN	DASCOMB FORBUSH	DASCOMB E. FORBUSH	ANNE RAMSEYFORBUSH
12/24/2003	CANAAN	JOHN JOSEPH TOWNE SR	JOSEPH TOWNE	MARY PENDERCAST

TOWN OF CANAAN			PLACES OF RESIDENCE	
DATE	PLACE	GROOMS NAME	BRIDES NAME	PLACES OF RESIDENCE
1/12/2003	CANAAN	JUSTIN D. MASON	CORNELIA STEIN	CANAAN,NH/CANAAN,NH
1/12/2003	PLAINFIELD	MITCHELL F. EVANS	SARA L. PIERCE	CANAAN,NH/LEBANON,NH
3/3/2003	CANAAN	JAMES L. MESSIER	CHRISTINE C. DAVIDSON	CANAAN,NH/CANAAN,NH
4/6/2003	RYE	PAUL G. TAME	MARGARET B. MORAN	TUCSON,AZ/CANAAN,NH
4/9/2003	LEBANON	JUDSON M. BEAN	JESSICA L. POLAND	WEST LEBANON,NH/CANAAN,NH
5/16/2003	JAFFERY	CHRISTOPHER A. PUTNAM	KATHRYN I. HAMMOND	CANAAN,NH/WINDSOR,VT
5/24/2003	HANOVER	TODD R. AGEE	MEGAN E. O'ROURKE	DANBURY,CT/NORWALK,CT
6/10/2003	CANAAN	SCOTT T. CROWLEY	MARLENE J. EVANS	GRANTHAM,NH/CANAAN,NH
6/21/2003	CANAAN	AUBREY T. LINEN	BARBARA LOOMIS	CANAAN,NH/CANAAN,NH
6/21/2003	CANAAN	DANNY L. PERKINS	DEBORAH L. WEST	CANAAN,NH/CANAAN,NH
6/21/2003	ENFIELD	ROBERT L. ROY	KERRIE E. GOERKE	ENFIELD,NH/CANAAN,NH
6/28/2003	CANAAN	PETER A. JOPEK	LISA M. NATVI	GRAFTON,NH/GRAFTON,NH
7/12/2003	CANAAN	BRIAN S. BARRELL	LINDA L. CORWELL	CANAAN,NH/CANAAN,NH
7/19/2003	CANAAN	ROBERT J. MELLE	ANNA DISCO	FRIDLEY,MN/CANAAN,NH
7/19/2003	CANAAN	TRAVIS M. ROBERTS	MINDY L. BRABANT	CANAAN,NH/CANAAN,NH
7/19/2003	HILLSBORO	RYAN S. PICKNEILL	RAEJEAN M. BOULERISSE	CANAAN,NH/HILLSBORO,NH
8/16/2003	CANAAN	JOHN P. D'ENTREMONT	BROOKE E. BUCKLIN	CANAAN,NH/LEBANON,NH
8/16/2003	CANAAN	DANIEL P. RICHARDSON	AMY L. WOODWARD	CANAAN,NH/CANAAN,NH
8/30/2003	CANAAN	LATABBA T. TYROUSLU	TAMARA L. ELLIS	LAS VEGAS, NV/LAS VEGAS, NV
9/6/2003	ALTON BAY	KEVIN W. WILCOX	KATHERINE E. DONOVAN	GRAFTON,NH/CANAAN,NH
9/6/2003	ENFIELD	ELI T. GONZALES	MELEA E. SALLS	CANAAN,NH/LEBANON,NH
9/13/2003	CANAAN	ROSS A. LONGLEY SR	MADELYN J. LALIBERTE	CANAAN,NH/CANAAN,NH
9/20/2003	CANAAN	DANIEL A. BERGAMINI	ELAINA R. BARTON	SOMERVILLE,MA/SOMERVILLE,MA
9/21/2003	CANAAN	JAMES A. SANDLIN	SONJA REITSMA	SHELBY,NH/CANAAN,NH
9/27/2003	ACWORTH	DAVID C. FLANDERS	KATHERINE J. HENRY	CANAAN,NH/CANAAN,NH
9/27/2003	CANAAN	ROBERT N. CLEVELAND	KATHLEEN K. RUSSELL	CANAAN,NH/CANAAN,NH
10/18/2003	CANAAN	TODD E. BRAGG	SHELLY J. GILBERT	CANAAN,NH/CANAAN,NH
11/6/2003	FRANCONIA	STANLEY T. STARK	SHARON M. WHITCOMB	CANAAN,NH/TUNBRIDGE,VT
11/8/2003	W. LEBANON	JOHN R. TOSTENSON	LAURIE L. SMITH	LEBANON, NH/CANAAN,NH
12/13/2003	CANAAN	JOHN F. MOORE	STARR L. KILGORE	CANAAN,NH/CANAAN,NH
12/13/2003	CANAAN	EDWARD H. WOLLSCHLAGER	AMBERLYN T. SANBORN	CANAAN,NH/CANAAN,NH
12/31/2003	CANAAN	ALAN A. BROWN	PEARL E. BICKFORD	CANAAN,NH/CANAAN,NH



# **MINUTES**

**of**

**The Town Meeting  
Deliberative Session  
February 1, 2003**

**and**

**The Day of Voting  
March 11, 2003**

**Town of Canaan  
New Hampshire**

**REPORT OF TOWN MEETING DELIBERATIVE SESSION  
FEBRUARY 1, 2003**

The Deliberative Session of the Annual Town Meeting was called to order by Moderator Dale Barney at the Canaan Elementary School on Saturday, February 1, 2003, at 9:00 a.m. After the Pledge of Allegiance, the Moderator read the rules: 1) no smoking on the premises; 2) only legally registered voters from Canaan may exercise their voting rights; 3) a person must be recognized by the chair prior to speaking and then should direct all comments through the Moderator; 4) all discussion must be related to the article on the floor; 5) all amendments must be in writing and only one may be on the floor at a time; 6) amendments must be in writing; 7) negative motions will not be accepted; 8) the right to speak as well as the right to be heard will be respected; 9) comments should be limited to three minutes or less; and 10) five or more signatures will be required for a petition for a paper ballot on any article.

**Article 2:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,558,526? Should this article be defeated, the operating budget shall be \$2,392,642, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Board of Selectmen may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*Explanation for Article 2:*

The sum of money that is requested in this warrant article (\$2,558,526) does not include any of the other money that is requested in the other warrant articles, but does include all the capital purchases that were approved by the Board of Selectmen and the Budget Committee.

*Voted Position of the Selectmen & Budget Committee:*

Board of Selectmen does not recommend by the vote of: 3 to 0  
Budget Committee does recommend by the vote of: 5 to 2

Motion was made by Shirley Packard and seconded by Milton to table Article 2 until after Article 10. Motion passed by voice vote.

**Article 3:** To see if the Town will vote to authorize the selectmen to adopt a by-law to require that refuse be disposed of under a pay-per-bag system pursuant to RSA 149-M:17,II (a)

Motion to accept as written by Ed Morse, seconded by Bob Goerke, a motion to amend by Ernst Schori seconded by Milton Wilson( amend to read " price per bag set at (1) one cent per bag). After some discussion a voice vote was taken and the amendment failed. The moderator declared that Article 3 be placed on the ballot as written.

**Article 4:** To see if the town will vote to discontinue the position of elected road agent. If this article passes, under RSA 669:17-b the Board of Selectmen will employ a duly qualified road agent beginning in March, 2004.

Motion to place on the ballot made by Bob Goerke, seconded by Dave Barney. A motion was made by Milton Wilson and seconded by Sam Lowe to amend Article 4 to read as follows.

To see if the town will vote to discontinue the position of elected road agent. If this article passes, under RSA 669:17-b the Board of Selectmen will employ a duly qualified road agent beginning in March, 2005.

After some discussion, a voice vote was taken on the amendment and passed in the affirmative. There being no further discussion the Moderator declared that Article 4 be placed on the ballot as amended.

**Article 5:** To see if the town will vote to discontinue the position of elected police chief. If This article passes, under RSA 669:17-b the Board of Selectmen will employ a duly qualified police chief beginning in March, 2004.

Motion to place on the ballot made by Bob Goerke and seconded by Ed Morse. A motion was made by Milton Wilson and seconded by Sam Lowe to amend Article 5 to read as follows.

To see if the town will vote to discontinue the position of elected police chief. If this article passes, under RSA 669:17-b the Board of Selectmen will employ a duly qualified police chief beginning in March, 2006.

After some discussion, a voice vote was taken on the amendment and passed in the affirmative. There being no further discussion the Moderator declared that Article 5 be placed on the ballot as amended.

**Article 6:** To see if the Town will vote to authorize the Selectmen to appoint a capital improvement program committee per RSA 674:5. The membership of said committee shall include at least one member of the planning board and may include but not be limited to other members of the planning board, the budget committee, or the town governing body, to prepare and amend a recommended program of municipal capital improvement projects over a period of at least 6 years.

**Explanation:** The capital improvements program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the selectmen and the budget committee in their consideration of the annual budget.

Motion to accept article as read by Bob Goerke, seconded by Dave Barney. There being no discussion, the Moderator declared the article be placed on the ballot as written.

- Article 7:** To see if the Town will vote to add "Bridge Repair and/or Replacement" to the list of acceptable uses for the funds which are contained or will be deposited into the Road Construction Capital Reserve Fund that was established at the town meeting of March, 1999. (Needs a 2/3rds Vote to Pass)

Motion to accept article as read by Bob Goerke, seconded by Tim Lewis. There being no discussion the Moderator declared the article be placed on the ballot as written.

- Article 8:** (By Petition) To see if the Town will vote to make the voters of Canaan, agents of the following Capital Reserve Accounts:  
Sewer Fund, Fire Truck Fund, Fire House Fund, Revaluation Fund, Bridge Fund, Highway Garage Fund, Library Renovation Fund, New Highway Equipment Fund, Town Offices Renovation, Landfill Closure, and Road Const. Maintenance. This is to clarify to the Selectmen, Trustee's of Trust Funds, Department of Revenue Administration and the Canaan residents who are the agents to these funds.

Motion to accept the article as read by Ed Morse, seconded by Dave Barney. There being no discussion the Moderator declared the article be placed on the ballot as written.

- Article 9:** (By Petition) "Shall we rescind the provisions of RSA 40:13 (known as SB2). As adopted by the Town of Canaan on March 12, 1996. So that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other question for which the official ballot is required by state law? (Needs a 3/5ths Vote to Pass).

Russell Lester moved and Martha Pusey seconded that Article 9 be placed on the ballot as printed. There was a brief discussion. There being no amendments offered, the Moderator declared Article 9 be placed on the ballot as printed.

- Article 10:** (By Petition) To see if the town will vote to amend the vote taken at the March 12, 1994 Town meeting on Article 4, Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission authority, the Selectmen to apply for, accept, and expend unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year. One legally posted and notified meeting shall be held to explain the expenditure, each time any expenditure is made by the Selectmen.

Dave Barney moved and Ed Morse seconded that Article 10 be placed on the ballot as read. Brenda Souza made a motion, seconded by Tim Lewis to amend Article 10 as follows.

To see if the Town will vote to reaffirm the vote taken at the March 12, 1994 Town meeting on Article 4, Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept, and expend unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year. One legally posted and notified meeting shall be held to explain the expenditure, each time any expenditure is made by the Selectmen

After some discussion and explanation a voice vote was taken and the amendment passed in the affirmative. There being no further discussion the Moderator declared that Article 10 be placed on the ballot as amended.

At this time the Moderator declared that he would again take up Article 2, which was tabled earlier. A petition was submitted by the voters requesting a paper ballot on any and all amendments to Article 2, this request being accepted by the Moderator he read Article 2 as written.

**Article 2:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,558,526? Should this article be defeated, the operating budget shall be \$2,392,642, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Board of Selectmen may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Explanation for Article 2:

The sum of money that is requested in this warrant article(\$2,558,526) does not include any of the other money that is requested in the other warrant articles, but does include all the capital purchases that were approved by the Board of Selectmen and the Budget Committee.

Voted Position of the Selectmen & Budget Committee:

Board of Selectmen does not recommend by the vote of : 3 to 0

Budget Committee does recommend by the vote of : 5 to 2

Motion to accept as read by Dave Barney, seconded by Milton Wilson. A motion to amend made by Milton Wilson, seconded by Dave Barney to reduce the amount under line item# 5155-06, health/dental/vision by the sum of \$18,800 such sum to be the approximate amount in this category for the health and vision insurance for the board of selectmen. At this time a vote was taken by paper ballot and the amendment passed in the affirmative; Yes 55, No 43. The moderator declared Article 2 amended dollar amount to be \$2,539,726? A motion was made at this time by Jeff Majewski, seconded by Steve Iacuzzi to amend Article 2 for the purposes of

including \$125,000.00 for the construction and engineering of relocating the Switch Road entrance onto US Route 4; hence article 2 would read

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,664,725? Should this article be defeated, the operating budget shall be \$2,392,642, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Board of Selectmen may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Explanation of Article 2:

The sum of money that is requested in this warrant article (\$2,664,725) does not include any of the other money that is requested in the other warrant articles, but does include all the capital purchases that were approved by the Board of Selectmen and the Budget Committee.

After some discussion a vote by paper ballot was taken and the amendment passed in the affirmative; Yes 48, No 37. At this time the Moderator declared Article 2 amended dollar amount to be \$2,664,725? A motion was made by Brenda Souza to amend Article 2, (line item #5551-01, from \$96,846 to \$81,000), seconded by Milton Wilson. After some discussion a motion was made to move the question and have a voice vote, the Moderator accepted the motion and the amendment was defeated. There being no more discussion, the Moderator declared Article 2 be placed on the ballot as amended.

At this time a motion to recess the meeting until Saturday, Feb. 8, 9:00 am was made by Milton Wilson, seconded by Sam Lowe. Reason: The moderator (Milton Wilson) and the Checklist Supervisors had to be at the School Meeting. The Moderator asked for a voice vote and the motion failed. The Moderator declared the meeting still in session and took up Article 11.

**Article 11:** (By Petition) To see if the Town of Canaan will vote to eliminate the position of Code Enforcement Officer(Town Inspector).

Attached is the job description as taken from the job description on file in the Town Office / the intent of the petition is that this job description shall be made part of the warrant article.

*Voted Position of the Selectmen:*

Board of Selectmen does not recommend by the vote of: 3 to 0

CODE ENFORCEMENT OFFICER  
( Town Inspector )

#### JOB SUMMARY:

The Code Enforcement Officer (Town Inspector) will perform the daily inspections and administrative functions of the Health Officer, Building Inspector, and Fire Inspections on behalf of the Board of Selectmen as well as other Departments and other Boards for the Town of Canaan. This position will maintain and enforce all State Health Codes, Fire Codes, and International BOCA Codes wherever applicable. Said duties may be extended for "Cost" to neighboring communities that are currently dependent on services which are provided by the Town of Canaan.

#### SUPERVISION RECEIVED:

The Town Inspector (Code Enforcement Officer) will operate independently in order to insure a fair and impartial application of all codes and ordinances. All actions taken by the Town Inspector will be in conjunction with the most applicable Department Head or Board in an effort to prevent any circumvention of authority. If in the event that a difference of opinions occur between the Town Inspector (Code Enforcement Officer) and the applicable Department Head or Board as to what is the proper action that needs to be taken, a meeting will be scheduled to involve all involved parties and the Board of Selectmen. The purpose of this meeting is to review the applicable codes or ordinance and collectively formulate the appropriate action needed to rectify the issue at hand. The Town Inspector (Code Enforcement Officer) will be evaluated by means of conference, reports, and administrative procedures.

#### SUPERVISION EXERCISED

The Town Inspector (Code Enforcement Officer) will coordinate all work and inspections with the appropriate Department Heads and/or Boards. All reports that are generated as a result of his or her inspection may not be altered by any other parties and will remain on file until he or she deems necessary. The Town Inspector (Code Enforcement Officer) may organize and supervise volunteer assistance or committees as needed to complete the more intense projects.

#### EXAMPLES OF DUTIES

The Town Inspector's (Code Enforcement Officer) position will contain and perform all but not limited to the following duties and responsibilities.

- I. Maintain a routine schedule for health inspections for the following types of facilities and maintain all the records and reports which are associated with said inspections:
  - a. Day Care Centers
  - b. Foster Homes
  - c. Apartment Buildings w/ 2 or more apartments
  - d. Public Facilities
  - e. Town Facilities
  - f. Any other applicable buildings or facilities

2. Perform furnace inspections to insure proper installation, ventilation, and fuel storage in an effort to reduce the chances of fire or carbon dioxide poisoning. Upon completion of the inspection, he or she will issue the permit or the necessary advisory documents which will instruct the property owner on what action(s) needs to be taken in order to make the system safe.
3. Septic system pre-approval inspection and as a result, take the appropriate action.
4. Inspect failed septic systems and issue the necessary reports to start the process for the system's repair. Also perform any follow-up inspections which he or she deems necessary.
5. Building inspections to insure compliance to the International BOCA Codes for all applicable buildings and facilities.
6. "Occupancy Permit" inspections and issuance of the permit. Maintain all records and reports that are associated with the issuance of the Occupancy Permit.
7. Maintain an accurate record of all buildings activities in an effort to track the Town's expansion areas and overall growth, increase demands on the Town's services, impact on the Town's infrastructure, and help to maintain an accurate account of the Town's tax base.
8. Assist in the assessing functions of the Town by performing site visits to take physical measurements, verify the accuracy on all data on the property's data sheet, and review all assessing complaints; all in preparation for the assessor (Avitar) to improve the cost efficiency of Avitar's contracted time.
9. Maintain an accurate accounting of the locations and descriptions for properties, buildings, dwellings, businesses, new road & road names, town facilities, water sources... etc. These actions are necessary to the effort of maintaining an accurate and effective "911 Enhancement System" for the Town of Canaan. Also included is the responsibility for filing the necessary documentation for change with the State's Emergency Communications Division and to keep all associated records used by the Police, Fire, Ambulance, and Highway Departments current.
10. Perform all necessary inspections and surveys required by "HUD" and other grant agencies to assist the Town in obtaining grants; and to complete all the necessary reports as required. Organize and supervise the necessary staffing to complete said inspections and surveys.
11. The Board of Selectmen or an agent of their choice, may add or subtract duties and responsibilities as deem necessary based on State and Local demands, requirements, and mandates.



## KNOWLEDGE, SKILLS, AND ABILITIES

The ideal candidate should have the ability to plan, organize, supervise, inspect, and coordinate the work of professional and technical personnel and volunteers alike; the ability for analyzing problems, preparing reports, and formulating recommendations; the ability to establish and maintain an effective working relationship with State and local officials, the public, and professional services.

## MINIMUM QUALIFICATIONS

The ideal candidate will have a combination of experience and education, which demonstrates possession of the required knowledge, skills, and abilities to fulfill the duties of the positions.

A motion was made to accept Article 11 as written by Milton/seconded by Ed Morse A Motion to amend Article 11 made by Tim Cohen/seconded by Dave Barney as follows;

To see if the Town will vote to study the elimination of the Code Enforcement Officer (Town Inspector).

After much and sometimes heated discussion a motion to move the question and vote by paper ballot was made, the results follows; YES: 54, NO: 26, The Moderator declared the amendment to Article 11 passed and it be placed on the ballot as follows;

To see if the Town will vote to study the elimination of the Code Enforcement Officer (Town Inspector)

A motion to amend Article 11 was made by Milton Wilson/seconded by Hayward Stafford as follows;

To see if the Town of Canaan will vote to change the position of code enforcement Officer(town inspector) to a part-time position of not more than twenty four hours a Week/and a total budgeted figure not to exceed \$20,000.

After some discussion a motion to move the question was made and a voice vote defeated the amendment The moderator declared that Article 11 be placed on the ballot as follows;

To see if the Town will vote to study the elimination of the Code Enforcement Officer (Town Inspector).

The meeting was adjourned at 1:00 pm  
A true copy, attest.

Edward C. Morse  
Town Clerk  
February 3, 2003

# **Report of the Day of Voting March 11, 2003**

The Day of Voting was called to order by Moderator Dale Barney at the Canaan Fire Station on Tuesday, March 11, 2003 at 8:00 a.m. The polls were declared open for the purpose of voting by ballots for town officials (Article 1), Articles 2 through 11, and school district officials and articles.

Supervisors of the Checklist Martha Pusey, Benjamin Yamashita and Carole Cushman took their positions; Harry Lang was ballot clerk; and Selectman Timothy Lewis was Gatekeeper.

The absentee ballots, posted as to voter prior to the voting, were cast at 3:00 p.m. by the Moderator.

The Moderator declared the polls closed at 7:00 p.m. There were 1760 voters on the checklist, with 46 new registrations on March 11. Votes cast on the day of voting were 812, with 47 absentee ballots, for a total votes cast of 859.

Results for Articles 1 through 11 are as follows:

Article 1: To vote by non-partisan ballot for the following Town Officers:

One Selectman		<u>One-Year Term</u>	
<u>One-Year Term</u>		*Nelson Theriault	734
Arnold (Bob) Goerke	232		
William MacDonald	* 565	One Trustee of the Trusts Funds	
		<u>Three-Year Term</u>	
One Selectmen		Cynthia Neily	747
<u>Three-Year Term</u>			
Earl Charbono	* 558	One Library Trustee	
Jeffrey Majewski	253	<u>Three-Year Terms</u>	
		Sue Marcoulier	748
One Police Chief			
<u>Three-Year Term</u>		One Planning Board Member	
Timothy Cohen	784	<u>One-Year Term</u>	
		Charles Townsend	671
One Treasurer			
<u>One-Year Term</u>		One Cemetery Trustee	
Helen Rocke	696	<u>One-Year Term</u>	
		Audrey Armstrong (write-in)	* 1
		One Cemetery Trustee	
One Budget Committee Member		<u>Two-Year Term</u>	
<u>One-Year Term</u>		Robert Reagan (write-in)	* 2
Dave Barney	* 486		
Frank Kopczynski	302		

One Cemetery Trustee

Three-Year Term

Phil Carter (write-in) \* 4

One Human Resources Officer

One-Year Term

Nelson Theriault 734

Budget Committee Member

Three-Year Term

Elcanor Davis \* 435

Patricia Iacuzzi 165

David McAlister \* 553

Shirley Packard 269

Robert Reagan \* 509

Two Planning Board Members

Three-Year Term

Andrew Musz \* 616

John Bergeron (write-in) \* 1

One Budget Committee Member

Two-Year Term

Martha Pusey \* 593

Marvin Rocke 204

Article 2: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,664,725? Should this article be defeated, the operating budget shall be \$2,392,642, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Board of Selectmen may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Yes 152 No 605

The Moderator declared Article 2 defeated.

Article 3: To see if the town will vote to authorize the selectmen to adopt a by-law to require if that refuse be disposed of under a pay-per-bag system pursuant to RSA 149-M17, a

Yes 133 No 694

The Moderator declared Article 3 defeated.

Article 4: To see if the town will vote to discontinue the position of elected road agent. If this article passes, under RSA 669:17-b the Board of Selectmen will employ a duly qualified road agent beginning in March, 2005.

Yes 267 No 556

The Moderator declared Article 4 defeated.

Article 5: To see if the town will vote to discontinue the position of elected police chief. If this article passes, under RSA 669:17b the Board of Selectmen will employ a duly qualified police chief beginning in March, 2006.

Yes 259 No 569

The Moderator declared Article 5 defeated.

Article 6: To see if the Town will vote to authorize the Selectmen to appoint a capital improvement program committee per RSA 675:5. The membership of said committee shall include at least one member of the planning board and may include but not be limited to other members of the planning board, the budget committee, or the town governing body, to prepare and amend a recommended program of municipal capital improvement projects over a period of at least 6 years.

**Explanation:** The capital improvements program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the selectmen and the budget committee in their consideration of the annual budget.

Yes 348 No 466

The Moderator declared Article 6 defeated.

Article 7: To see if the Town will vote to add "Bridge Repair and/or Replacement" to the list of acceptable uses for the funds which are contained or will be deposited into the Road Construction Capital Reserve Fund that was established at the town meeting of March, 1999. (needs a 2/3rds Vote to Pass)

Yes 414 No 402

The Moderator declared Article 7 defeated.

Article 8: (By petition) To see if the town will vote to make the voters of Canaan, agents of the following Capital Reserve Accounts:

Sewer Fund, Fire Truck Fund, Revaluation Fund, Bridge Fund, Highway Fund, Library Renovation Fund, New Highway Equipment Fund, Town Offices Renovation, Landfill Closure, and Road Const. Maintenance. This is to clarify to the Selectmen, Trustee's of Trust Funds, Department of Revenue Administration and the Canaan residents who are agents to these funds.

Yes 522 No 242

The Moderator declared Article 8 passed.

Article 9: (By Petition) "Shall we rescind the provisions of RSA 40.13 (known as SB2) As adopted by the Town of Canaan on March 12, 1996 So that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law? (Needs a 3/5 Vote to pass)

Yes 370 No 438

The Moderator declared Article 9 defeated.

Article 10: (By Petition) To see if the town will vote to reaffirm the vote taken at the March 12, 1994 Town meeting on Article 4, Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept, and expend during the fiscal year. One legally posted and notified meeting shall be held to explain the expenditure, each time any expenditure is made by the Selectmen.

Yes 523 No 264

The Moderator declared Article 10 passed.

Article 11: (By Petition) To see if the Town of Canaan will vote to study the elimination of the position of Code Enforcement Officer (Town Inspector).

Yes 530 No 281

The Moderator declared Article 11 passed

\* Denotes Winner

A True Copy, attest:

Edward C. Morse  
Town Clerk  
March 12, 2003

*Schedule of Properties Owned By the Town*

<b>Schedule of Town Properties</b>	<b>Value</b>
Land (Barber)	\$ 59,900
Land & Building (Dudley)	\$ 78,300
Land & Building (Evans)	\$ 39,600
Land (Browning)	\$ 56,100
Land & Building (Adams)	\$ 87,700
Land (Clark)	\$ 4,200
Land & Building (Adams)	\$ 61,100
Land (Clark)	\$ 300
Town Forest	\$ 137,100
Land (Gift from Chura)	\$ 30,100
Sand & Gravel Storage Area	\$ 2,500
Land (Gift from Tansey)	\$ 200
Land & Building (Kelley)	\$ 63,200
Land (Loranger)	\$ 25,700
Land (Gracie)	\$ 8,900
Land (Fleming)	\$ 27,300
Sewage Plant/Transfer Station	\$ 174,100
Meeting House	\$ 359,200
Canaan Street Common	\$ 78,200
Town Forest (Gift from Tansey)	\$ 16,900
Land	\$ 20,400
Canaan Cemetery Department	\$ 4,000
Town Offices/Library	\$ 426,400
Indian River Grange #72/Senior Center	\$ 238,400
Sewage Pump House	\$ 9,400
Town Common	\$ 8,000
Williams Field	\$ 73,000
Highway Dept. Quonset Hut	\$ 34,600
Fire Dept., Police Dept., F.A.S.T. Squad and New Highway Garage	\$ 478,300
The Old Highway Garage	\$ 77,700
Youth Center	\$ 69,300
Land (Clark)	\$ 23,800
Town Beach	\$ 117,800
Historic Building	\$ 231,000
Water Pump House	\$ 144,300
Land (Vincelette)	\$ 11,800
	\$ 3,278,800



